

Town Administrator's Report

6/24/2014

The areas and issues with which we have worked, since the last Regular Town Board Meeting, are as follows:

- **White Construction** – we have worked closely with White Construction to transfer files on private property damage in order that it can be done by private contractors and dealt with by White and its insurance carrier. Further, we have reviewed culverts and ditches that require repair and restoration --- finally, we are assembling a punchlist of town damage (curbs, sidewalks, etc.) to be dealt with prior to departure.
- **Continued work with Army Corps of Engineers** (Detroit office) to ensure all clearances and certifications are in place for the maintenance harbor dredge project scheduled for September. We await a Certification by our attorney attesting to the fact that all easements, ownership and uses are legitimate and legal.
- **Budget development** – preliminary mtgs with all department heads to begin development of department budgets – what is substantially different is that we are beginning this process a couple months earlier than normal – injecting long-range planning – elimination or consolidation of some designated accounts – scrutiny of every line-item to ensure careful budget development. Law Enforcement and Zoning budgets discussions are being scheduled with Ashland County according to process and procedure developed last year --- the Board will entertain an amendment to the Inter-Municipal Agreement with AC to codify ‘per permit’ compensation.
- **Drafted Legislation for correction of Hegwood** – isolated relevant statutes that required amendment – drafted purpose/history document and added amendment language – check through WTA and now ready to go to Revisor when session commences in September.
- **Nuisance Ordinance** – Working with ZA to develop a narrowly defined nuisance ordinance to correct enforcement difficulties that arose over the course of the winter and spring. Ordinance draft complete and being reviewed.

- **Mattingly** – Drafted letter to Mike Mattingly to secure titles to truck and trailer prior to disposition. Working through analyses of citation and penalty (related to the Hagen Road, 40 acre parcel) to advance town interests in vacating the judgment in return for the conveyance of 3 parcels of property downtown --- at the former location of the truck/trailer.
- **Focus of Town Crew on maintaining roadsides, corners, all things that make our community proud.** Worked with Town Foreman to ensure that our crew concentrates effort and available time on projects such as: keeping ditches and roadsides mowed, corners cut-back to increase visibility, etc. The Crew is focusing available time on clean-up, paint-up, fix-up projects that are visible and important to community pride – most recent is the reconstruction and reinstallation of Greenwood Cemetery sign.
- **Harbor** – working with JJR and Harbor Committee to tighten Transient Dock Grant application and ensure sufficient funds are retained to finance that facet of the project. DNR Director will visit in July to view site – she heartily endorses the project.
- **EMTs** – Meeting with EMTs to seek correction of problems with compensation and status – EMTs have allegedly worked with their association to resolve the problems and have/are presenting those proposals to the Administrator for evaluation and recommendation to the Board.
- **Act 282** – This is the official statutory citation for what was SB299 or the property tax exemption legislation passed in the last legislative session – the legislation written and advocated for by the town. The Administrator is preparing a memo explaining and discussion the legislation to ensure the Board – and public – understand the opportunities, requirements and limitations of Act 282.