

**Harbor Committee**  
**January 5, 2010**

Members present: Alan Fischlowitz, Chair; Charlie Meech, Gary Russell, Jerry Smith  
and Arnie Nelson

Members absent: Jim Binsfield, alternate

Also present: Michael Childers and Glenn Carlson

**1. Call to order.**

The Harbor Committee is called to order by Chair, A. Fischlowitz at 11:04 a.m. Tuesday, January 5<sup>th</sup>, 2010. A quorum of the committee is present as reflected in the members listed above.

**2. Review and approval of the following Harbor Committee minutes:**

**A. December 7, 2009**

Motion by G. Russell to approve the Harbor Committee minutes of December 7, 2009 as presented, second, J. Smith. All in favor, five ayes. Motion carried.

**3. Review Draft Contract with JJR.**

A. Fischlowitz talked to JJR to make sure JJR would put into the contract the following two elements: A). That JJR would not spend our money ahead of where we knew we had funds available from grants and B). That JJR would not exceed the \$30,000 in the 2010 Town budget until grant funding is in hand.

While committee members are waiting for copies of the draft JJR agreement the meeting will move to agenda item 4.

**4. Discuss Wisconsin Coastal Management Plan and Section 154 grant proposals and prospects.**

At the Section 154 grant application presentations on December 15<sup>th</sup> Harbor committee members present were informed by the Army Corp that Section 154 grants do not fund feasibility studies so the harbor grant application could not be considered.

Jeff Beirl, Ashland County Administrator suggested other sources of funding such as the Dept of Transportation – Economic Planning and Development, Dennis Long, contact and the Dept of Commerce CDBG grants, Deb Clements, contact. A. Fischlowitz has been in touch with both contacts as well as with Rene Daniels, Rep Dave Obey's representative in Wausau. A. Fischlowitz said Rene Daniels suggested that a Harbor Committee member be present at the February 2, 2010 Coastal Management review of the grant application in Madison.

Larry McDonald, mayor of Bayfield is another good contact. C. Meech and G. Russell will talk to Larry McDonald.

Dave Obey also has a representative in Superior, WI who could also be contacted.

Another source of funds is the Harbor Assistant Program.

Michael Childers and Glenn Carlson have been invited to this meeting by A. Fischlowitz to comment on the Coastal Management grant.

G. Carlson thanks the committee for the invitation. He said that a friend of theirs, Tim Casper is an executive assistant in the Department of Administration (DOA) in Madison. Coastal Management is part of the DOA so they could talk to Tim, if the Harbor

Committee agrees, and find out what this committee could do to lobby for our interests. Agreement by the committee that this would help.

Agreement to meet with JJR after the contract is signed to discuss a grant/funding strategy.

Coastal Management has asked that we modify our timetable to coincide with their granting schedule which is: Nov 2<sup>nd</sup> application deadline; January Project Review Committee; February Coastal Management Council meeting; March Projects selected; July 1<sup>st</sup> Projects begin; June 30 of the following year projects completed. Also need to find out if the Coastal Management grant funds feasibility studies. A. Fischlowitz will modify the harbor committee schedule to coincide with Coastal management. Back to agenda item 3.

### **3. Review Draft Contract with JJR.**

Discussion of costs.

Task #1 Project initiation and long range plan & feasibility analysis – initial services – time and expenses (not to exceed \$17,153.00)

Task 2 – Grant acquisition assistance time and expense (not to exceed \$12,847.00)

Task 3 – Project initiation and long range plan and feasibility analysis– future services – time and expenses (not to exceed \$42,827.00).

Total of \$72,827.00

Discussion of costs of original proposal which are as follows:

Phase I: Project Initiation - lump sum of \$5,500.00

Phase II Grant Acquisition Assistance: time and materials, no amount was stated since the committee is currently applying for grants and JJR would work with the committee to determine the most beneficial and economical approach to grant acquisition.

Phase III Long range plan & Feasibility Analysis: time and materials, not to exceed \$54,480, including expenses.

Total: \$60,000 plus grant acquisition assistance.

The Coastal Management grant applied for is \$100,000 which is a 40/60 match. The grant pays 40%; the Town pays 60%. A. Fischlowitz said the committee can bill out our time and apply that money toward the match. However, that applies only after the grant is received.

C. Meech said if we receive \$40,000 in grant funds and there is \$30,000 in the Town 2010 budget that is \$70,000. Total expenses for JJR is \$72,000. A. Nelson said in order to get the 40% you have to come up with \$60,000 not \$30,000 right now. Phase III is more than a year away so that amount could be delayed but we need to get the Coastal Management grant first. We could ask that \$30,000 be put in the 2011 Town budget. A. Fischlowitz said committee time will count towards that \$30,000.

A. Fischlowitz suggested that he and J. Smith be authorized to go through the JJR contract in detail and then take a telephone poll of committee members to finalize the contract for presentation and approval by the Town Board. So moved by A. Nelson, second, G. Russell. All in favor, 5 ayes. Motion carried.

### **5. Set next meeting and agenda.**

Next Harbor Committee meeting scheduled for Friday, February 5, 2010 at 1:30 PM.

**6. Adjourn.**

Motion by G. Russell to adjourn, second, C. Meech. All in favor 5 ayes. Motion carried.

Meeting adjourned at 11:40 a.m.

Minutes taken from recorder and respectfully submitted by Kathy Erickson, Clerical Assistant.

Minutes approved as presented February 5, 2010