

Harbor Committee Minutes
March 7, 2016

Members present: Arnie Nelson, Chair; Glenn Carlson, Gary Krubsack, Jon Berg, Alternate and Tim Eldred (10:04)
Member absent: Ham Ross, Charlie Meech, Gary Russell, and Bob Kron, alternate.
Town Staff present: Lisa Potswald, Town Administrator and Planning and Zoning Administrator and Kristian Larsen, Town Foreman
Public present:

1. Call to order.

Meeting of the Harbor Committee called to order by A. Nelson, Chair at 10:00 am on Monday, March 7, 2016. A quorum of the committee is present as reflected in members listed above.

2. Minutes of the Following Meetings to be considered for approval:

A. July 14, 2014

B. October 13, 2014

C. March 8, 2015

Motion by Glenn to approve the Harbor Committee minutes of July 14, 2014, October 13, 2014 and March 8, 2015 as presented. Second, Jon Berg. No discussion. All in favor, all aye 0 opposed, motion carried.

Tim Eldred now present at meeting (10:04am).

3. Discussion and/or Recommendation to the Town Board: Three Year Harbor Plans.

Agreement by the committee to discuss project years 2016, 2017 and 2018 first and make one recommendation to the Town Board for all three project years.

The 2015 project to replace the rub rails was not approved. Recommendation to change the project date from 2015 to 2016.

Discussion of the 2016 project for Commercial Dredging. Arnie said the area was dredged a couple of years ago so dredging will not be needed for a few years. 2017 would be a good year to put in a new project.

Kristian said the lighting on the dock as well as the navigation lights have been upgraded and the lights changed to LEDs. There is one light missing on the breakwall but that light should be here soon. There is also one light that does not have power where the *Bayfield* docks. Have been waiting for the new dock expansion project to begin so new lights can be put in this area as well as where the new ferry boat will dock rather than cutting up the concrete and putting in conduit now. There is a solar light but the lamp is not very bright.

Suggestion to take out the dredging project which is not needed and add power service and lighting to the west side of the dock and paint the light poles as a project for 2017. This would be high priority. Cost would stay the same as the dredging: \$150,000. If other lights need to be upgraded that money could be used for the upgrade.

The 2017 project to widen the dock would be moved to 2018. Lighting would be left in but the navigational light project on the outer breakwall can be removed since that project has been completed. This would be a high priority item.

Motion by Tim to recommend to the Town Board that the Town Board approve the 2016, 2017, 2018 Three Year Harbor Statement of Intentions as discussed, second Jon. All in favor, all aye, no opposed. Motion carried. The Three Year Harbor Statement of Intentions will now go before the Town Board.

4. Expenditures for Dock Permit Process.

Arnie met with the Town Board at the Town Board workshop on March 1, 2016 and discussed the Town dock expansion project and suggested that the Town Board start the permit process. If the Town has a permit in hand and the Town applies and receives funding the project can be put out on bids. If the Town does not have a permit funding could be jeopardized because the Town would be unable to meet the funding timetable. The permit is good for 3-5 years and can be renewed without starting the entire process over. In a letter dated April 28, 2015 JJR gave a quote of \$25,000 for survey work and maps for the Town dock expansion. The original quote from JJR was \$80,000 which included the dock expansion and transient dock. Since the lease/purchase of land for the transient dock has not happened the transient dock project is on hold.

JJR would do all the survey work and come back with drawings for the permit. Once the drawings are reviewed and approved the drawings would be submitted with the permit application for DNR review. The transient walking path on the west side, the additional saw tooth for the new ferry boat, and the big area on the end of the dock for barges to land and for people to pick up their freight would probably be shown on the drawing. If we could find the money the project could be bid out in individual projects such as the saw tooth which is most important with the other items listed as alternates when funding becomes available. To be noted, the drawings would not be good enough to bid off of.

Suggestion that Lisa, Town Administrator, talk to JJR to see if JJR would do the work for the amount they submitted in April of 2015. Lisa said she has emailed Jason, JJR and Jason said he would review the documents. She will let the committee know what she hears back from Jason. Arnie suggests the committee make a motion that the Town apply for this permit and that Lisa and the Town Board negotiate the cost as soon as possible. There is money in the Harbor Committee budget to start the permit process.

Motion by Glenn Carlson that the Harbor Committee recommends to the Town Board that the Town Board move forward on the permitting process for the dock area. Second, Tim. Motion made and seconded to pass this recommendation on to the Town Board: that the Town Board asks Lisa to contact JJR to proceed with getting a price and then to proceed with the permit process for the Town dock only.

The committee will review the drawings submitted and make a recommendation to the Town Board. All in favor to the motion on the floor, all aye, no opposed, motion carried.

5. Set Next Meeting and Agenda.

To be set at a later date.

6. Adjourn

Motion by Arnie to adjourn, second, Gary. All in favor, all aye, motion carried.

Meeting adjourns at approximately 10:25am.

Minutes taken from recorder and respectfully submitted by Kathy Erickson, Clerical Assistant
Minutes approved as presented September 20, 2016