

Harbor Committee Minutes
May 17, 2010

Members present: Alan Fischlowitz, Chair; Gary Russell, Charlie Meech, Jerry Smith, Michael Childers, Alternate.

Members absent: Arnie Nelson

Also present:

1. Call to order.

Special meeting of the Harbor Committee called to order on Monday, May 17, 2010 at 8:00 a.m. by Chair, Alan Fischlowitz. A quorum of the committee is present as reflected in members listed above; M. Childers, alternate, will be considered a seated member at this meeting.

2. Review the proposed contract between the Town of La Pointe and JJR.

A. Fischlowitz emailed the contract to committee members.

A. Fischlowitz said the one issue between Attorney Fauerbach and JJR was the suggestion that the \$30,000 in the Town of La Pointe Harbor budget should serve as a cap over and above any grant money that is committed. JJR has suggested that they would proceed no further than any given task authorized by this committee; if no funding is available the committee would stop the task.

A. Fischlowitz said the Town Board discussed the contract and if the harbor committee keeps on top of this project the Town Board does not have a problem with the contract.

C. Meech said the contract shows Task 1 is approximately \$17,000; task 2 is approximately \$13,000 and task 3 is approximately \$42,000. C. Meech thought JJR was going to assist in finding funding. A. Fischlowitz said JJR cannot do this until the Coastal Management funds are awarded, which is July 1st. In the meantime an arrangement has been made whereby JJR can work with this committee on a time and materials basis if needed. JJR has assisted in the preparation of the Coastal Management presentation that took place in February and is now assisting in the preparation of the DNR Recreational Boating grant.

C. Meech suggested a chart be made showing revenues and expenditures and stressed that the committee have a clear understanding of where the money is. A. Fischlowitz will update the budget spreadsheet that was submitted with the Coastal Management grant and will email the update to committee members. The original proposal shows \$77,000 as the amount that will be owned to JJR.

C. Meech suggested Task 2 should say 'sufficient to cover the balance of the project' instead of 'General Grant Acquisition Assistance' and a specific number shown. A. Fischlowitz said the proposal is specific enough and since he will be the point person between this committee and JJR he is not uncomfortable with the wording.

Short discussion of legal language. A. Fischlowitz said Attorney Fauerbach had several revisions to the original contract and JJR has complied with all the changes.

C. Meech would like more a more detailed idea of revenues and expenses. J. Smith agreed and suggested that there be a regular agenda item showing expenditures and what those expenditures were for as well as what this committee will authorize to be spent in the next month. Agreement to place budget review as an agenda item on each future agenda.

M. Childers asked about Task 2 which is the funding focus. If there is limited success in the second task will that affect the third task? A. Fischlowitz said if we fail to find funding the project will not be completed. M. Childers said that would then be the termination point. C.

Meech said we need to be aware that JJR has the right to charge us for unbilled amounts – JJR can say they have so many hours they have not billed for and then we would be in the negative. G. Russell asked if JJR needs to be aware that they will have to submit their invoices at a certain time. J. Smith asked if these invoices have to be recommended by this committee for approval by the Town Board and if so, would our meetings have to be scheduled close to the Town Board meetings.

A. Fischlowitz said his read of the Town Board at this time is that the Harbor committee will recommend that the Town Board approve and sign this contract. The Town Board will then authorize A. Fischlowitz as the point person who will say go from point A to point B or from point B to point C without having to go to the Town Board.

C. Meech asked how much of the budgeted \$30,000 has been spent so far and are we keeping track of those expenses. A. Fischlowitz said less than \$5,000 has been spent for travel and the assistance received from JJR in regards to the coastal management presentation in February.

C. Meech asked if this amount covers the legal expenses. A. Fischlowitz said he has not seen the legal bills yet. This would be included in the monthly budget review.

Motion to recommend to the Town Board that Greg Nelson, Town Chair, sign the contract. So moved by G. Russell, second by J. Smith. All in favor, all aye. Motion carried.

3. Set next meeting and agenda.

Next meeting has been set for Tuesday, June 1, 2010 at 8:00 a.m.

4. Adjourn.

Motion by J. Smith to adjourn, second, C. Meech. All in favor, all aye. Motion carried.

Meeting adjourned at approximately 8:15 pm.

Minutes taken from recorder and respectfully submitted by Kathy Erickson, Clerical Assistant

Approved as presented 6/1/2010