

Harbor Committee Minutes
August 1, 2013

Members present: Arnie Nelson, Chair; Gary Krubsack, Charles Meech, Gary Russell, Michael Childers and Jon Berg, Alternate
Members absent: Tab Butler, Tim Eldred and Bob Kron, alternate.
Also present: Pete Clark, Town Administrator
Public present: Bill Brose, Smith Group JJR; Rob Wright Project Manager, Smith Group JJR and Ann Loechler, DNR Community Services Specialist.

Call to order.

Meeting called to order by A. Nelson, Chair on 12:30pm on Thursday, August 1, 2013. A quorum of the committee is present as reflected in members listed above.

A. Nelson turns the meeting over to Pete Clark, Town Administrator.

P. Clark said he and Jason of Smith Group, JJR had conversations about grants which precipitated this meeting. Bill Brose and Rob Wright are present today to bring this committee up to speed on grants. P. Clark turns the meeting over to Bill and Rob.

B. Brose and R. Wright came to the Island early to show Ann Loechler, DNR Community Services Specialist the plans and project site.

Ann said these are good projects because the program wants to work with transient boaters to give the public opportunities to use the facilities. Projects that combine transient and private boaters have to be prorated but from what she understands, this project is for transient boaters only.

Ann just received the BIG (Boating Infrastructure Grants Program) application this week. This program includes two funding tiers: Tier 1 (State) and Tier 2 (Federal). The deadline for the application is October 25th. Ann suggested that JJR go after the BIG grant which is less competitive than the in-State grant. She said JJR also talked about temporary docking in the bay and mooring locations for transient boaters. These projects would be eligible expenses as would navigational lighting, and dredging. One time dredging is also an eligible expense, if the transient docking area has to be dredged.

Ann has not applied for a BIG grant but she has worked on several inland and recreational projects. She thinks this project has a good chance as there has not been a BIG grant in this area for a long time. You are competing nationally for funds. Last year only 22 projects were awarded so the BIG grant is not heavily used. There is a 75/25 split with more than a 25% match encouraged. B. Brose said most grants are 75/25 or 60/40.

Discussion if there would be a grant to help with the Town's share of 25% through the DNR or Coastal Management. Ann said you could not apply to Coastal Management because you cannot match federal with federal. Ann asked if the application could be ready by the due date of October 25th. B. Brose said yes. B. Brose would also like to have any records of transient boaters who had to be turned away or any photos or observations in the area to justify this project.

Ann said the definition of transient is very specific: Non-trailerable vessels at least 26 feet long and used specifically for pleasure, or for lease or for charter or rent that can stay for up to 10 days. B. Brose said the vessels have to be within 2 miles of a sanitary pump out station. Ann

said there is a grant for a pump out station that includes maintenance under the Clean Vessel Act or that could be included in this grant. There is also a manhole located on Middle Road and Main Street.

Question if a fee could be charged to transient boaters. B. Brose said you can charge a fee. Ann is pretty sure you can.

A. Nelson gave depth measurements to Jason of JJR.

Type of transient boats discussed. 90% are power boats; 10% sailboats. Big sailboats are in the mooring area; most of those look for a dock.

If there is money for dredging Ann suggested a 6 foot depth which must be maintained for 20 years. To be noted is that future dredging is not covered by the grant. Ann said State dollars might be used for maintenance dredging.

A. Nelson said \$13,000 is available in the Town Harbor budget. Question if this is enough money to submit a grant application and start the permit process. R. Wright said the BIG grant requires some schematic drawings but no permit is needed to submit with the application. If the grant is awarded, the grant money would be held until a permit is in hand. Permits have to be in hand to apply for a Coastal Management or Sports Fish Restoration grant. Ann said it is very important to have a commitment; you need documentation that you as a committee will make the match.

A. Nelson said JJR needs to submit a drawing and a dollar amount for this committee's review and input. He will put some buoys in the area of the dock to see if there are problems for the ferry captains. B. Brose will get the dollar amount from Jason on Monday.

Ann said approval could take almost a year. The grant application should be submitted early because the application will be reviewed and sent back if there are items that should be changed. This gives an applicant an opportunity to submit a better application. There could be \$8.5 million available for BIG Tier 2 grants in 2014. Last year \$18.5 million was awarded.

Discussion if JJR should begin the permit process. B. Brose said 35% of drawings would need to be submitted for a permit application.

Discussion of what type of transient dock would be needed. JJR said that will be determined after the analysis, alternatives, processes and costs. Discussion if the special anchorage area should be included in the grant. Ann said that is an eligible grant item.

G. Krubsack said lighting on the breakwater needs to be improved; the lights should be switched to LED; that was one of the reasons we lost a couple of kids on the ice – they mistook the lights on Long Island for the lights on the Town dock. Ann said this would be totally acceptable to include lighting improvements in the grant. JJR works with the Coast Guard and will look into the lights.

B. Brose said at the last meeting there was discussion of the \$13,000 in the harbor fund and if the survey of ownership boundaries should be done this year. Discussion that the Town Dock portion of the long range plan could be set aside. Ann said it would be beneficial to look at a

long range plan for the Town dock as there are several items that could be covered or prorated by grant funds such as bathrooms. G. Krubsack said the Fire Dept tankers need a place to fill the trucks.

Motion by G. Krubsack to recommend to the Town Board that the Town Board have JJR go ahead with the next set of priorities that have to be done in order to meet the grant application requirements.

Discussion that this committee needs to talk to the Town Board about JJR using the \$13,000 in the harbor fund.

Second, M. Childers. No discussion. All in favor, 0 nays, motion carried.

P. Clark will place the recommendation on the next Town Board agenda.

Discussion of how to design the mooring field.

3. Discussion of next meeting and possible agenda.

Agreement to hear from P. Clark before the next meeting is scheduled.

4. Adjourn

Motion to adjourn by A. Nelson, second, G. Krubsack. All in favor, all aye.

Thank you to JJR.

Meeting adjourned at approximately 1:20pm.

Minutes taken from recorder and respectfully submitted by Kathy Erickson, Clerical Assistant.
Minutes approved as presented, March 26, 2014