

Harbor Committee Minutes
August 10, 2011

Members present: Jerry Smith, Chair; Charles Meech (leaves at 11:16 am), Michael Childers and Gary Russell and Tim Eldred, Alternate (11:16 am)

Members absent: Gary Krubsack, Arnie Nelson, Tab Butler, and Bob Kron, Alternate

Town Board members present: Beth Fischlowitz (11:05 am)

Ex-Officio Members present: Barb Nelson, Administrative Assistant (11:30 a.m.) and K. Sowl (11:40 am)

1. Call to order.

Harbor Committee meeting called to order on Wednesday, August 10, 2011 at 11:00 a.m. by Chair, J. Smith. A quorum of the committee is present as reflected in members listed above.

2. Review and approve the following Harbor Committee minutes:

A. June 7, 2011.

Motion by M. Childers to approve the June 7, 2011 Harbor Committee minutes as presented, second, C. Meech. All in favor, all aye, motion carried.

3. Discussion and/or recommendation to the Town Board of vouchers submitted for approval.

\$1734.00 submitted by JJR dated March 26, 2011 to May 27, 2011 for multi day workshop coordination and scheduling regarding stakeholder interviews.

\$1925.00 submitted by JJR dated May 28, 2011 to June 24, 2011 for preliminary coastal conditions analysis and multi-day workshop coordination.

A billing has not been received for the time spent on the Island for stakeholder meetings.

Heard that the coastal conditions analysis is complete and would like to see that document.

Motion by G. Russell to recommend to the Town Board that the Town Board approve payment of the vouchers submitted by JJR in the amounts of \$1734.00 and \$1925.00. Second, C. Meech. All in favor, all aye. Motion carried.

4. Discussion of Harbor Feasibility Study

A. JJR timeline. B. Grant portion of JJR contract

Jason Stangland, Project Manager, JJR in an email dated August 2, 2011 has recommended deviating from the process in the contracted scope of services by recombining some tasks and shifting the timeline for the next public hearing as more public involvement is needed in order to reach a consensus for a plan for the waterfront. This shift in the timeline would allow the community to arrive at a consensus vs the perception that JJR or the Harbor Committee is pushing for a specific agenda.

JJR does not think this will be more expensive; but if design work occurs it follows that there is going to be cost.

There is also another public hearing that is proposed that is not in the contract.

Discussion of additional costs in relation to the budget. The Committee did the grant work so that money could be taken out of the budget. Need to find out the cost of making changes to what has been developed.

J. Smith never received the email of August 2, 2011 sent by JJR until today.

Question of why JJR is now saying they need more of a consensus before they show the public the plans?

After discussion, agreement that a community consensus is needed. There will always be someone who does not agree with the consensus but if the community wants a particular plan then JJR will go ahead.

Under the heading "In the next steps" JJR said they are nearing completion with the refined and more detailed concepts for a town dock area marina, anchorage, south harbor, Poor Man's marina, and trail.

Question if this harbor plan is compatible with the Town's long range comprehensive plan?

B. Fischlowitz said there is a section about harbor expansion.

J. Smith will talk to JJR and find out what JJR would like to do next and find a date to meet.

This would be a 2-3 hr meeting. Suggestion the end of August would be a good time to meet.

Tim Eldred is now present (11:16 a.m.) and is given an update of the meeting. C. Meech leaves. (11:16 a.m.).

5. Grant Review

A. Wisconsin Coastal Management

B. Island Matching Fund

C. WI DNR grant

Need to spend the DNR boating grant of \$15,000 first as well as the grant from the Duluth-Superior Foundation (\$4,000) and the Island Matching Fund before being reimbursed from the WI Coastal Management grant. J. Smith will talk to Barb Nelson, Administrative Assistant about grant expenditures.

M. Childers said the DNR has requested a resolution in regards to the grant extension since the Harbor Committee has changed officers. J. Smith said this has been dealt with and the extension has been approved.

J. Smith has been tracking committee time and costs for the WI Coastal Management grant. If committee members have any time to report let J. Smith know. Attendance is counted as well as mileage and office time. We are reimbursed 40% of what is spent.

Would like to return the \$30,000 in the Town budget so this project would come out to 0 in expenditures. The \$30,000.00 was needed in order to pay bills until the grants could reimburse that money. Also, WI Coastal Management wanted to see a commitment from the Town. There could be cost overruns.

Barb Nelson is now present at the meeting (11:30 a.m.).

Barb said she has not submitted any reports/reimbursement requests to the DNR for the Recreational Boating grant because she has not had time to figure out what expenses pertain only to recreational boating. The WI Coastal Management grant pretty much covers all activities but the DNR grant cannot pertain to any commercial work. Barb will try to have these expenditures by the end of the month. T. Eldred suggested asking JJR for a multiplier; what % of JJR's work involves the recreational portion and what % of JJR's work involves commercial. That way Barb would not have to make a judgment call on a certain expense. The % could be applied across the board.

Barb said these are reimbursable grants so the money has to be spent first before any money is received. J. Smith said that is why the budgeted Town funds are so important. Barb said right now there is about \$39,000 in designated funds. After the two bills to JJR are paid that amount will be around \$36,000.

J. Smith said he shows \$5,000 for committee expenditures that will go toward the Coastal Management grant. He will email this itemization to Barb. Barb said she has time for herself, Keith Sowl, Town Foreman and Kathy Erickson, Clerical Assistant to add toward the grant. Barb said that in the past Coastal Management never allowed use of committee time for

expenditures; committee time could be used as a match, but the grant never paid the town for committee time.

Thank you to Barb. Barb leaves the meeting at 11:37 a.m.

6. Budget review.

No changes except for the two JJR expenditures that were recommended for approval.

7. Wisconsin Commercial Ports annual meeting

The annual meeting will be held in Manitowoc, WI. J. Smith will attend the evening meeting on August 17, 2011 and the meeting on August 18th. J. Smith said we qualify for grants through commercial ports even though La Pointe is not classified as a commercial port. Trouble is; there is no money.

The annual meeting will most likely be hosted in this area next year. Could use the Great Lakes Visitor's Center and the Lightkeepers Lodge on the Island. Would be difficult to find rooms this time of the year on the Island and Bayfield. The new Casino in Red Cliff could also be an option.

Motion by G. Russell to authorize Jerry Smith to attend WI Commercial Ports meeting, second, Tim Eldred. All in favor, motion carried.

8. Set next meeting and agenda.

Keith Sowl is now present (11:40 am) and given a recap of the meeting.

J. Smith will call Jason of JJR and talk about how much this extra meeting will add to the billing, ask about scheduling a meeting the end of August, and find out what % of their work is spent on the recreational aspect of the study. This meeting will be with the harbor committee; this would not be a public hearing.

9. Adjourn.

Motion by G. Russell to adjourn, second, M. Childers. All in favor, all aye, motion carried.

Meeting adjourned at 11:42 a.m.

Minutes taken from recorder and respectfully submitted by Kathy Erickson, Clerical Assistant.

Minutes approved as presented September 20, 2011.