

Madeline Island Public Library  
Library Board Meeting  
Official Minutes of Jan. 10, 2011  
6:19 PM at the library



These minutes approved as of \_\_\_\_\_

Becky Hogan – El Presidente’

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PRESENT: Kimberly Jones, Cynthia Banner, Becky Hogan, Ludlow North, Elizabeth Ellis, Connie Ross & Seri Demorest.

ABSENT: -

PUBLIC COMMENT: Nothing to report.

MINUTES: Motion to approve minutes with the addition of special meeting of 12/22/2010 by Kimberly, 2<sup>nd</sup> by Becky.

BILLS:

Cheq. Telephone	152.16	Wal-Mart	58.26
HIS	35.00	Fortune	10.00
M.I.Sanitary	90.00	CeLab Company	2.50
Architectural Digest	38.00	Paul’s Mechanical	243.00
Cricket	28.95	WI Tax Payer	17.97
Coastal Living	18.00	Country Gardens	19.97
Hot Rod	14.97		

Motion by Elizabeth to approve payment of bills as presented, seconded by Kimberly.

TREASURER’S REPORT: We still have funds to spend. Board agrees to the following purchases; carpet cleaning, wheels for upstairs tables, and weaving DVD. Motion by Kimberly to accept treasurer’s report, 2<sup>nd</sup> by Ludlow.

BUDGET: Sanitary fees have increased. MEI costs have gone up, payments will increase by \$40 [\$10. per quarter]. Remember to budget for these increases and insulating the crawlspace [approx. \$5K] next October.

FUNDS / COUNTY FUNDING: Ask Barb about the Art Purchase Award Fund, start a new fund for Jane Havens Children’s Book Fund, we have received a \$500. donation in memory of Jane. Put Donna Wood’s donation into general funds. A question about whether the library is a 501-C3 was asked; the library is a government organization IRS publication #526 we are not a 501-C3.

BUILDING MAINTENANCE / IMPROVEMENTS: The shed is here – discussion on where it should go – board agrees>near back stairs. John Carlson has installed the dimmer switch at NC [Thank you John!] Outside lighting is OK for now; we will use the timer on the outside lights. We will try our rug cleaner on the carpets, discussion on having the rugs professionally cleaned each year. Discussion on what to do with the giant woven rug, board agrees that we should maintain, repair and clean every year. Connie will get a rough cost and we’ll add this to our 2012 budget.

COLLECTIONS: Wired magazine has been ordered, the two Kindles are here. Book and magazines are being “weeded”. Margaretta has not started cataloging yet.

POLICIES: Connie will re-write software policy [# 13 & 14] add I-pods and Kindles, will bring to next meeting. Connie will check with other libraries as to their policy for lending these items.

PROGRAMS & ACTIVITIES: No one has signed up for the CanSki program. CARP – skiing will start once we have an ice-road. Animal Farm and Annie will be at Stage North.

PROMOTION & ADVERTISING: February is library lover’s month. Cynthia suggests that we offer desert on Wednesday Feb. 16<sup>th</sup> chicken night > 7-8:00 pm. Connie will put a blurb in the Gazette. We will send all new babies their own library card and book to welcome them to the world.

PERSONNEL/BOARD MEMBERS: Discussion on Library director’s job description. Motion by Becky to change the wording from librarian to director on Library Director job description, 2<sup>nd</sup> by Ludlow. Connie & Becky will work out a schedule for the coming year. Date for Director’s evaluation is Saturday Feb. 5<sup>th</sup> at 11:00 at the library. There will be one more strategic plan telephone meeting – Becky will e-mail Tom. Becky would like to step down as President; Kimberly is willing if there’s a V.P. on the Island. Ludlow nominates Kimberly for President & Elizabeth for V.P. seconded by Becky.

OTHER BUSINESS: Chad Breckenridge donated his photographs from the Men of Madeline calendar.

Motion to adjourn by Ludlow, 2<sup>nd</sup> by Kimberly, meeting adjourned at 8:04 PM.

Respectfully submitted by Seri Demorest.