

Madeline Island Public Library
Library Board Meeting
Official Minutes of September 12, 2011
6:10 PM at the library



These minutes approved as of _____

Kimberly Jones – El Presidente'

PRESENT: Kimberly Jones, Becky Hogan, Ludlow North, Cynthia Banner, Connie Ross & Seri Demorest.

ABSENT: Elizabeth Ellis.

PUBLIC COMMENT: We received a very complimentary letter from George Shapiro.

MINUTES: Motion to approve minutes with changes to treasurer's report [re: Madeline Karwoski] by Kimberly, 2nd by Ludlow.

BILLS:

Family Fun	11.95	Penworthy Books	40.91
Money	30.00	Upstart	34.41
Atlantic Monthly	30.00	Baker/Taylor	48.02
C.T. Ross – petty cash	156.47	Kathy Erickson	60.00
WI Elevator – inspection	90.00	Bayfield Lumber	231.87
C.T. Ross – postage	105.08	Emilia Nelson	200.00
Ham Ross	175.00	CoCo's Bakery	48.00
MEI – quarterly pmt.	266.40	Omer Nelson	20.87
Gaylord	44.72	Tru-Square Metal Products	30.66
Walmart	245.98	Utne Reader	36.00
Sara Owen	1,441.04		

Motion by Becky to approve payment of bills as presented, 2nd by Ludlow.

TREASURER'S REPORT: Connie will ask Barb to itemize categories and give a breakdown of the elevator expenditures. The La Pointe Center has reimbursed us for the video, computer and the sound equipment. Motion by Ludlow to accept treasurer's report with changes made by Barb for elevator categories, 2nd by Kimberly.

BUDGET: Budget sheets need to be turned into Barb by October 4th, then onto the Town Board on October 12th. Our budget meeting will be on Monday September 19th at 6:00pm. Ludlow will get bids from Tibbs, R & J and Ham for the roof project and for insulating the crawlspace before our budget meeting.

FUNDS / COUNTY FUNDING: We have received the check for \$3k from Kitty Hartnet. Sara Owen has submitted her invoice for the Summer Arts Program. Discussion on how well the program went, board agrees that more advertising needs to be done. We received \$780. from the Island Association, these funds will be used for partial payment to Regina Larouche, Tracy Chipman and the Truly Remarkable Loon. Sara's salary will be paid from the Summer Creative Arts Program and our General Fund. Connie will ask Barb for a breakdown of expenses from these funds.

Motion by Kimberly to pay Sara's invoice [\$1,441.04] from the SCAP and General Funds, 2nd by Ludlow.

BUILDING MAINTENANCE / IMPROVEMENTS: Ludlow will ask Tibbs, R & J and Ham for estimates on the roof shingle project and insulating the crawlspace.

COLLECTIONS: Connie will mention cataloging project to Margaretta, see if she is still interested. We have received more book sale money from Richard Avol; this will go into our General Fund, once we have paid back the \$1,200. for Sara Welch's painting, the book sale \$\$ will then go directly into the Art Purchase Fund.

POLICIES: Updates & additions to our main policy manual were done by Becky. Seri will send copies of these changes to board members for review, will discuss at our next board meeting.

PROGRAMS & ACTIVITIES: The Garden Party was a big success. Connie suggests a hayride for our Halloween party.

PROMOTION & ADVERTISING: Nothing to report.

PERSONNEL/BOARD MEMBERS: Staff evaluations have been done.

OTHER BUSINESS: Americorps volunteers are here to help – they will be around till November.

STRATEGIC PLAN: Elizabeth has worked out a volunteer co-coordinator description, will go over at our next board meeting.

Motion to adjourn by Kimberly, 2nd by Becky, meeting adjourned at 7:51 PM.

Respectfully submitted by Seri Demorest.