

**Town of La Pointe  
Community Awards Committee  
November 3, 2015**

Members present: Elizabeth Ellis, Chair; Glenn Carlson and Gary Rieman by speaker phone.  
Members absent: Suellen Soucek.  
Town Staff present:  
Public present:

**1. Call to order.**

The Community Awards Committee meeting called to order by Elizabeth on Tuesday, November 3, 2015 at 4:01pm at the Town Hall. A quorum of the committee is present as reflected in the members listed above.

**2. Public Comment.**

No comment.

**3. Minutes of the following meetings to be considered for approval:**

**A. October 21, 2015.**

Motion by Glenn to approve the October 21, 2015 Community Awards Committee minutes as presented, second, Gary. All in favor, all aye, motion carried.

**4. Discussion of Award Presentation to be held December 7, 2015**

Glenn likes the invitation. Question if an RSVP is needed. After discussion, agreement to keep the RSVP for December 1, 2015.

Discussion of time for the awards since the Budget hearings and meetings will be held on the same date as the award presentation. Glenn said last year the hearing/meeting process began at 5:00pm and concluded 25 minutes later.

After discussion agreement to change the award presentation time from 7pm to 6pm with a caveat stating the ceremony could start after the meetings.

Several options are available for the invitations. The committee would like to see an inexpensive, professional invitation so will go with Vista Print. Glenn will send the invitation information to Vista Print and will also send the final draft to committee members for their input.

Glenn said he has been in contact with Senator Bewley, Representative ~~Myers~~ Meyers and Senator Baldwin and all of them are very enthused and waiting for what the committee would like them to do. Glenn said we need to come up with the verbiage. Glenn suggested asking Pastor Marina to write the verbiage. Enthusiastic agreement as Pastor Marina is all about good news and community. Glenn will talk to Pastor Marina in the next couple of days.

Senator Bewley sent examples of plaques. Agreement by the committee that the wooden plaque with a Lucite top signed by both State Senator Bewley and Representative Myers for the two awardees would be the most expedient.

Senator Baldwin said there are three levels of Congressional honors: a "nice note" suitable for framing which is a letter signed by Senator Baldwin congratulating the awardees. There is the Congressional Record Extension of remarks whereby the Senator would actually be on the floor of the Senate reading the letter of congratulations to the President of the Senate which would become part of the Congressional Record. In the middle is the Official Commendation or

Formal Commendation which is put on a plaque. Glenn is waiting to hear back from Kelly ~~Westland~~, *Westlund* who is in charge of Senator Baldwin's northern office for details of the Official Commendation.

After discussion the committee agrees the Official Commendation or Formal Commendation is the right choice. Glenn will also contact Representative Sean Duffy.

Elizabeth said this will be an annual event. A Community Appreciation Award Plaque and a Hall of Fame Award plaque will join the Roll of Honor plaque presently on the wall of the Town Hall. Awardees names will be inscribed and placed in the plaque. The Roll of Honor's name would be inscribed and placed in the Roll of Honor plaque. There will be individual plaques for each of the awardees, except for the Roll of Honor.

Question if three plaques is too much. Agreement that people deserve this as they are doing extraordinary things in the community.

Glenn will contact Senator Baldwin about the Official Commendation, contact Pastor Marina to draft verbiage for our representatives and also contact Vista Print for the printing of invitations. Elizabeth will look into the possibility of a special boat so people from the mainland can attend.

##### **5. Nomination procedure for 2016 Nominees.**

Jim Patterson, Town Chair suggested at a Town Board meeting that the deadline for nominations be October 1 of each year.

Glenn said there was a suggestion that there not be a deadline; that nominations can be made throughout the year and nominees not chosen would carry over to the next year. Elizabeth said deadlines create action. The committee can say nominations will be accepted any time for the annual review but there has to be a deadline to review the nominations.

Question if we keep the celebration in December would we could exclude potential awardees and participants who would not be on the island at that time. If the awards were given on the Fourth, this would give a better opportunity to have a larger community celebration.

More discussion. Suggestion that the award recipients be recognized in December and given individual plaques. Then, on the Fourth, a community celebration could take place with the presentation of the plaques from our elected State and Federal officials. That way if family could not make the December celebration, they could attend the Fourth of July celebration. Enthusiastic agreement!

Procedure will be: nominations accepted throughout the year. The deadline for submission and committee review will be October 1, 2016. The individual award presentation of the plaques will take place in December and plaques from our state and federal elected officials will take place at the Fourth of July community celebration. Elizabeth said she will address the procedure in a future letter in the Island Gazette. Elizabeth will also write an article for the next Gazette in regards to the awardees. Suggestion to include a reference to the language developed for the Ojibwa signs by Robin Trinko Russell.

Elizabeth would like to send the language for the plaque to the printer by November 13<sup>th</sup> and asks for committee review prior to that date. There will be 1 plaque for the community award and one plaque for the Hall of Fame with a statement of why people are being recognized. This year's recipients will be recognized in next year's Fourth of July celebration

##### **6. Set next Agenda and Schedule Next Meeting.**

Next meeting scheduled for November 30<sup>th</sup> at 4:00pm Agenda items: Review by-laws in regards to nomination names not selected, details of the award ceremony. The plaques will be here by meeting time.

**7. Adjourn.**

Motion by Glenn to adjourn, second Elizabeth. All in favor, 3 ayes, motion carried.

Meeting adjourned at approximately 4:45pm

Minutes taken from recorder and respectfully submitted by Kathy Erickson, Clerical Assistant  
Minutes approved as corrected, changes struck through, corrections in italics.