

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY SEPTEMBER 14, 2021**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present via telephone:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson  
**Staff Present:** Town Administrator Michael Kuchta, Public Works Director Ben Schram, Zoning Administrator Ric Gillman, Elected Clerk Micaela Montagne  
**Public Present:** Mike Starck  
**Called to Order:** 5:30pm

**I. Public Comment A\*:** Clerk Montagne read a comment from Mike Starck regarding the possible grants from Enbridge. Mike Starck commented on having a Town Board member be on the steering committee for the Comprehensive Plan.

**II. Administrative Reports**

- A. Town Administrator's Report: Prepared and presented by Michael Kuchta. Discussion on the upcoming Coastal Management Grant, the Board would like to review it.
  - B. Public Works Director's Report: Prepared and presented by Ben Schram. Discussion that Town crew work done at the airport is paid for through federal funds.
  - C. MRF Supervisor's Report: Prepared by Marty Curry
  - D. Airport Manager's Report & Checklist: Prepared by Paul Wilharm. Many people have been dangerously on the runway, looking into more signage to create more security.
  - E. Planning and Zoning Administrator's Report: Prepared and presented by Ric Gillman
  - F. Accounting Administrator's Report: Prepared by Barb Nelson
  - G. Police Chief's Report: Prepared by William Defoe
  - H. Fire Chief's Report: Prepared by Rick Reichkitzer
  - I. Ambulance Director's Report: Prepared by Cindy Dalzell
- All reports for August 2021 placed on file by Unanimous Consent.

**III. Public Works**

- A. Roads, Dock and Harbor
  - 1. Request for School House Road Easement Access: Town of La Pointe Parcel # 014-00020-0210 EAST 1 1/2 RODS OF GOVT LOT 3 DESC V 93 PG 406 & V 703 PG 882 SEC. 3 T50N R2W .8A to access Parcel #014-00020-0200: The Town owns a strip of land 25 feet wide on the west side of School House Road after the turn from Big Bay. The adjacent property owner would like to put in a driveway that will cut through the Town's parcel around 115 feet from the corner for safety and visibility. Motion to approve the easement and have Attorney Max Lindsey draw up the deed providing the property owners pay for time and fees, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- B. Parks

1. Rec Center Bathroom Renovations: Though the project came in over budget, there is hope for additional funding from donations. Some of the budget may also be added to the 2022 budget as this project may go through the winter into spring.

2. Accept or Reject Bid from Angelo Luppino for Rec Center Bathroom Renovations: This was the only bid that came in at \$181,990.00. Motion to approve the bid and incorporate the change order (next agenda item) to reduce the total by \$42,733, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

3. Change Order #1 with Angelo Luppino Inc for Rec Center Bathrooms: approved in the previous motion.

4. Contract for Services with Angelo Luppino for Rec Center Bathroom Renovations: Motion to approve and have the Chair sign the contract for \$139,257.00, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

#### **IV. Committees**

##### **A. Planning and Zoning**

B. Create a Steering Committee for the Comprehensive Plan: Discussion on having Administrator Kuchta attend a Comprehensive Plan workshop with the Towns Association in October as well as pushing back the dates, so sign up sheets would be due November 30, the Board appointing members in December, and the Committee getting started in 2022 with a June 30, 2022 date for recommendations to the Town Board. The Steering committee would recommend to the Board plans for public participation, whether to create a new plan or modify the existing, which components to modify, how to structure work groups, a plan to coordinate with the Town Plan Commission and how to implement the components of the plan. Motion to create the steering committee with sign up due 11/30/~~2022~~ 2021, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

A. Budget Timeline and Preliminary Considerations: Motion to approve the timeline as presented noting that there will be a longer portion for public comments and questions at the end of each workshop, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**VI. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report showing a total of \$2,317,444.12, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

#### **VII. Minutes**

A. Regular Town Board Meeting August 24, 2021: Motion to approve as presented, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

B. Special Town Board Meeting August 26, 2021: Motion to approve as corrected (J. Carlson was absent), S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

#### **VIII. Emergency Services**

A. Updates on Construction of Emergency Services Building (ESB): M. Kuchta working on finalizing the contract and possible change order with Five Star Electric for floor outlets that were not installed.

B. Amendment to Contract for Services with Big Water Fire Apparatus: Motion to approve the amendment which allows for prepayment for invoices to purchase equipment or supplies, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

**IX. Public Comment B\*\*:** John Carlson commented on having people communicate with a Town Board member directly instead of another community member on Town related matters.

**X. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing.

B. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing at this time.

**XII. New Agenda Items for Future Meetings:** WI Coastal Management Grant, Passenger Shelter options.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:20pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted September 28, 2021. M. Montagne, Town Clerk.

Approved as amended (date change in item III. B.) October 12, 2021. M. Montagne, Town Clerk.