

Town of La Pointe
Special Town Board Meeting
2022 Budget Workshop
Wednesday, October 27, 2021
5:00 pm at the Town Hall
Approved Minutes

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne, Accounting Administrator Barb Nelson, Public Works Director Ben Schram
Public Present: Katie Sanders

1. Call to order: 5:00pm

Motion to have agenda item 5. Before item 2., S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

5. Consider Purchase Order for Wetlands Determination for Potential Buildability for Affordable Housing: this is a preliminary assessment so they can have an idea and possible location in place by the end of the year so the Town can be part of a pilot program in 2022. The Purchase Order was approved, but the Town Board wanted more information. Motion to ratify the purchase order approval, S. Brenna/ A. Baxter, 5 4 Ayes, 1 Nay (*J. Carlson*), Motion Carried.

2. Budget Workshop with each of the following departments:

A. General Government: Michael Kuchta and Barb Nelson presented the budget requests for 2022 including new accounting software (some in budget for 2021), adding a part time position for payroll and some HR, getting sound panels in Town Hall, a new/ better heating source in Old Town Hall and updating technology in Old Town Hall/ meeting room to better accommodate presentations as well as remote meetings.

B. Revenues: the current draft of the 2022 budget includes a lower tax levy than last year, which is the allowable limit. The Town again qualifies for the expenditure restraint program and can receive \$29,000, and the Town will receive the second half of the ARPA funds of \$13,659.

C. Follow up from previous workshops: Town Board members will submit additional questions to Michael Kuchta and get answers printed out.

D. Employee Compensation: General: Discussion on cost-of-living increases. The Board would like to see figures for what overall wages would look like with a 3% increase (how most budgets were presented), a 4.2% increase and a 5.4% increase unless there are higher amounts requested for merit raises.

Motion to have item 3. Schedule Meetings before item 2. E., S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

3. Schedule Budget Meetings: Budget needs to be finalized for tax levy posting by November 17th. Next meeting to be held on Wednesday November 3, 2021 at 5:30pm.

2. E. Consider Merit Raises/ Specific Compensation of Some Employees

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session as posted, S. Brenna/ A. Baxter, 5 Ayes by Roll Call vote, Motion Carried. 6:02pm.

Motion to return to open session, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. 6:48pm.

4. Public Comment: None

6. Adjourn: Motion to adjourn, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried. Adjourned at 6:49pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as corrected, November 9, 2021. M. Montagne, Town Clerk.