

# **SPECIAL LIBRARY BOARD MEETING**

**Tuesday June 7, 2022**

**10:00 AM 1<sup>st</sup> Floor Library/Zoom**

**Minutes**

**Members Present:** Keith Ryskoski; Chair, Micaela Montagne, Lisa Potswald, Peggy Ross, Marilyn Hartig, Cynthia Mueller and Katie Sanders

**Staff Present:** Lauren Schuppe; Library Director

The Madeline Island Library Board special meeting was called to order by Keith Ryskoski, Chair.

## **I. Public Comment\***

None

## **II. Programs**

### **a. Makerspace**

#### **1. Approve Makerspace Purchase Orders**

Tabled until after a Class 1 posting has been completed.

### **b. Summer Recreation**

#### **1. Hire Hilary Nelson for Summer Rec Assistant**

Motion by Lisa to hire Hilary Nelson as Summer Rec Assistant for \$18/hr. not to exceed 100 hours from 7/1/22 – 9/1/22, seconded by Micaela, all ayes. Motion Carried.

#### **2. Review and Approve Contract with Samantha Dobson**

Waiting on paperwork, tabled until next meeting.

#### **3. Summer Rec Summary**

- The daily fee for students is \$15.
- Barb Nelson, Accounting Administrator will bill the full-time students and Lauren will collect the fees for one offs and walk-in students.
- Staff hours were budgeted up to 1700 hrs. Lauren estimates 1408 hours to be worked. Total wages are budgeted at \$27,192, Lauren estimates wages to be \$26,928.
- The budget reports show \$2600 used in summer rec wages, this amount should have been for winter rec. This will be corrected at the next regular Library Board meeting by transferring funds from the winter rec designated fund to the summer rec wages.
- The programs/contracts that are planned for this year are: Hippophile Farm - \$3,125, Northwoods Forager - \$3600 and Kip Dooley (tennis lessons) \$1,000.
- Estimated full time attendance is 17 kids each Tue. and 22 kids each Wed. – Fri. (numbers are different based on staffing). Lauren estimates total revenue to be \$13,695.

**III. Vouchers**

**a. Approve Vouchers**

BCEF \$3,899

Motion by Micaela to approve the voucher submitted, seconded by Katie, all ayes.  
Motion Carried.

Lauren asked to move the next regular Library Board meeting to Mon. 6/20/22 @ 5pm so it is not on the first day of summer rec program.

**Adjourn**

Motion by Peggy to adjourn, second by Katie, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant  
Minutes approved as presented June 20, 2022.