

TOWN OF LA POINTE
Board of Harbor Commissioners
FRIDAY April 12th, 2024
9:00 am at Town Hall and via Zoom
Approved Minutes

Commissioners Present: Michael Collins, Carol Neubauer, Evan Erickson Jr., Zach Montagne, Pete Ross, Mike Anderson

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Michael Kuchta, Town Administrator, Katie Kisner, Chief Administrative Officer

Public Present: Glenn Carlson, Garry Schalla (Big Top Chautauqua Executive Director)

1. Call to Order: Meeting called to order at 9am by C. Neubauer
2. Roll Call: Members, staff, and public present as listed above.
3. Public Comment: M. Anderson stated that he will be resigning from the harbor commission next week. M. Kuchta asks that the commission consider payment in lieu of taxes to the *City of Bayfield, Bayfield School District, Bayfield County, the tech district, and sanitary district in Bayfield.*
4. Big Top Chautauqua – Garry Schalla, Executive Director: Discussion with G. Schalla regarding late night ferries for Big Top Chautauqua shows. G. Schalla will get back to the commission with a list of preferred dates/times by May 2nd, 2024.
5. Minutes – 4/4/2024: Motion by *M. Anderson* to approve minutes as presented, seconded by M. Collins, all in favor, motion carried.
6. Appointment of Harbor Commission President: Motion by M. Anderson to nominate Z. Montagne to be Harbor Commission president, seconded by M. Collins, all in favor, motion carried.
7. Committees – Updates
 - a. President: None.
 - b. Communications: None.
 - c. Other: Two resolutions are being drafted by the bond attorney.
8. Update on Upcoming Operational Tasks – Glenn Carlson/Katie Kisner (Chief Administrative Officer): Discussion and review of G. Carlson’s report.
9. Review Wisconsin Commercial Ports Association
 - a. Draft Economic Impact Report: G. Carlson and L. Burtaux will review.
 - b. Port Website Page: Updates need to be made.
10. MIFL Tariffs Review: Motion by C. Neubauer to approve tariffs, seconded by M. Anderson, discussion on RV fee, all in favor, motion carried.
11. Incoming Public Communications Protocol: Discussion on how to handle public

- complaints/comments. Consensus to pass all complaints/comments to Katie (CAO) and for her to include them in reports to the Harbor Commission.
12. Dockside Lease Agreement: Motion by E. Erickson to have G. Carlson draft up a new lease agreement, seconded by M. Anderson, all in favor, motion carried.
 13. CA Nelson Dock Lease: Nothing specific.
 14. Assignment and Assumption for Easement City of Bayfield: G. Carlson will get the easement details from MIFL.
 15. Chief Administrative Officer Bond Discussion: Discussion that all town employees are covered under insurance up to \$50,000.
 16. Approval of Bills: M. Anderson motions to approve the bill for \$9,064.00, seconded by C. Neubauer, all in favor, motion carried.
 17. Future Agenda Items: Bayfield City dock easement, payment in lieu of taxes to Bayfield, Dockside lease agreement, operations budget from MIFL.
 18. Meeting Dates: Friday, April 19th, 2024, at 9am.
 19. Adjourn: Motion by M. Anderson to adjourn, seconded by M. Collins, all in favor, motion carried. Meeting adjourned at 10:01am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.

Minutes approved with additions in italics on Friday, April 19th, 2024. Lauren Burtaux, Harbor Commission Secretary.