

TOWN OF LA POINTE
Board of Harbor Commissioners
FRIDAY April 19th, 2024
9:00 a.m. at Town Hall and via Zoom
Approved Minutes

Commissioners Present: Michael Collins, Carol Neubauer, Evan Erickson Jr., Zach Montagne, Pete Ross, Mike Anderson

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Michael Kuchta, Town Administrator, Katie Kisner, Chief Administrative Officer

Public Present: Glenn Carlson, Peg Bertel

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: Members, staff, and public present as listed above.
3. Public Comment: G. Carlson recognizes that is Commissioner Anderson's last meeting on the harbor commission and thanks Mike for his time.
4. Make Music Day Request – Peg Bertel/La Pointe Center for the Arts: The La Pointe Center for the Arts and the Public Arts Committee are participating in “Make Music Day” which is a global event on the summer solstice, June 21st. They are requesting that musicians play music on the ferry boat that will be broadcasted on WI radio. Discussion on logistics and who will pay the ferry fees. Consensus is that if it does not interfere with operations, this is allowed. A follow-up to MIFL is required.
5. Minutes – 4/12/2024: Motion to approve minutes with additions by M. Anderson, seconded by M. Collins, discussion regarding additions: include payments to various entities in Bayfield in item #3, name of person who made motion is missing in #5, all in favor, motion carried.
6. Committees – Updates
 - a. President: Army Corp of Engineers were out surveying the harbor for dredging this week.
 - b. Communications: M. Collins continues to have conversations with Rob Karwath from AIMClear, LLC to find potential grants to apply for.
 - c. Other: Mike Halstad from Harbor Program Assistance informed the commission that funding will be available in 2026 upon submission of data.
7. Update on Upcoming Operational Tasks – Katie Kisner (Chief Administrative Officer): Review of written and financial reports. Discussion of communication hierarchy.
8. Operation Budget from MIFL: Not yet ready. G. Carlson and K. Kisner are meeting with MIFL, LLC next week to review.
9. Review Wisconsin Commercial Ports Association: La Pointe Port Website Page: No timeline or due date. Updates needed include contact info, new pictures, and content.
10. Dockside Lease Agreement: The lease will be updated with agreed upon terms and sent to the town's lawyer for routine review.

11. Review Nelson Construction Bayfield Dock Lease Agreement: Review of draft lease agreement that coincides with the current lease Nelson Construction has with the town on the town dock. Consensus to reach out to Cal Linehan to make sure there are no operational issues on the Bayfield side.
12. Assignment and Assumption for Easement City of Bayfield: Question of dockage fee (seasonal vs. winter). Question of assignability. Consensus to have lawyer review.
13. Discuss Payment in Lieu of Taxes to Bayfield, School District, & Tech School: Motion by C. Neubauer to go into closed session to discuss payment in lieu of taxes, seconded by M. Anderson, roll call vote, 6 ayes, motion carried and in closed session at 9:55am.

Motion to return to open session by M. Collins, seconded by M. Anderson, all in favor and in open session at 10:11am.

14. Approval of Bills: Motion by M. Anderson to approve the bills in the amount of \$8,952.00, seconded by M. Collins, all in favor, motion carried.
15. Future Agenda Items: Election of vice president, Keith Sowl's Emerald Ash Borer (EAB) letter, legal representation discussion, Dockside lease review, Nelson Dock lease review, Bayfield City Easement review, PILPs.
16. Meeting Dates: Thursday, April 25th, 2024, at 9am.
17. Adjourn: Motion by M. Collins to adjourn the meeting, seconded by E. Erickson, all in favor, motion carried. Meeting adjourned at 10:15am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Clerk.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Thursday, April 25th, 2024, L. Burtaux.