

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY May 16th, 2024
9:00 a.m. at Town Hall and via Zoom
Approved Minutes

Commissioners Present: Michael Collins, Evan Erickson Jr., Zach Montagne, Pete Ross, Susan Widmar, Glenn Carlson

Commissioners Absent: Jay Wiltz

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer, Michael Kuchta, Town Administrator

Public Present: Paul Brummer

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment: Paul Brummer asks the Harbor Commission to consider holding their meetings in the evenings.
4. Minutes – 5/2/2024 & 5/9/2024: Motion by M. Collins to approve both sets of minutes as presented, seconded by E. Erickson, all in favor, S. Widmar abstains, motion carried.
5. Committees – Updates
 - a. President: None.
 - b. Communications: M. Collins is gathering letters of support for the EPA grant.
 - c. Other: None.
6. Update on Upcoming Operational Tasks – Katie Kisner (Chief Administrative Officer): Motion by Z. Montagne to file the report, seconded by G. Carlson, all in favor, motion carried.
7. Operation Budget from MIFL, LLC: Deferred for next meeting.
8. Harbor Commission Budget: None.
9. Recommend Hiring EPA Grant Writer: Motion by G. Carlson to hire KPFF for EPA grant writing in the amount of \$16,000, seconded by M. Collins, all in favor, motion carried.
10. Review Parking Lot Restrictions: G. Carlson suggests a review of the town’s parking ordinance, ordinance 425, to be discussed at the next meeting.

11. Review of Trek & Trail Lease Agreement: Discussion on the details of the lease. Consensus to have the Harbor Commission's attorney review the lease agreement.
12. Discussion on Bayfield School District Contract: Discussion on student transportation on ferry. G. Carlson will review with MIFL, LLC.
13. Approval of Bills: Motion by Z. Montagne to approve the bills for Baker Tilly and Deluxe for a total of \$448.81, all in favor, no discussion, motion carried.

Motion by Z. Montagne to approve the bills for Progressive and KPFF totaling \$56,979, seconded by S. Widmar, all in favor, no discussion, motion carried.
14. Future Agenda Items: Big Top discussion, parking ordinance review, Trek & Trail lease, school contract, renewal of loan from town.
15. Meeting Dates: Thursday, May 23rd, at 9am.
16. Adjourn: Motion by E. Erickson to adjourn, seconded by M. Collins, all in favor, meeting adjourned at 9:34am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Thursday, May 23, 2024, L. Burtaux.