

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY August 1st, 2024
9:00 a.m. at Town Hall and via Zoom
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Susan Widmar, Glenn Carlson, Jay Wiltz, Evan Erickson Jr., Pete Ross

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

Public Present: Michael Childers, Cal Linehan, Charley Brummer

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members and staff present as listed above.
3. Public Comment A*: Z. Montagne thanks E. Erickson for his time in picking up the refrigerator truck and for allowing his personal trailer to be used to transport goods.
4. Minutes – 7/18/24 & 7/23/24: Motion by G. Carlson to approve with discussion, seconded by M. Collins, G. Carlson notes a change on the minutes from 7/18/24, item #7, that the school board has not yet approved the school district contract for student transportation, all in favor, motion carried.
5. Committees – Updates
 - a. President: None.
 - b. Communications: None.
 - c. Incoming Public Communications: None.
 - d. Other: None.
6. Chief Administrative Officer Report – Katie Kisner: Discussion of ridership numbers, policy of liabilities when handling customer packages, July budget numbers. Motion by G. Carlson to put the CAO report on file, seconded by S. Widmar, all in favor, motion carried.

Motion by G. Carlson to move #13 to next item, seconded by M. Collins, all in favor, motion carried. Item #13: MIFL Crew Boat Discussion moved to next topic.

13. MIFL Crew Boat Discussion: Cal Linehan informed the commission of the need for a crew boat to help take the captains and crew to the right side for their shifts, or to help with repairs when needed. Discussion of insurance, parking, and details using the vessel. Motion by G. Carlson to have the harbor commission attorney review the contract, seconded by M Collins, S. Widmar abstains, 6ayes, motion carried.

Motion by Z. Montagne to move back to #7, seconded by E. Erickson, all in favor. Motion carried.

7. Consider Blank Rome LLP Engagement Letter: Motion by G. Carlson to accept the proposal as presented, seconded by J. Wiltz, all in favor, motion carried.
8. Bayfield School District Contract Discussion: Discussion on record of student ridership. Motion by G. Carlson to table this topic, seconded by Z. Montagne, motion carried.
9. Travel Policy: Motion by M. Collins to approve the Harbor Commission adopting the town's travel policy, seconded by G. Carlson, all in favor, motion carried. Discussion to adjust the travel policy to tailor to MIFL, LLC, to be reviewed at the next meeting.
10. Approve Use of Town Chair and Treasurer Signature Stamp for MIFL Utility Checks: Motion by Z. Montagne to approve, seconded by M. Collins, all in favor, motion carried.
11. Action on Claim Against Town/Harbor Commission: Motion by E. Erickson to deny the claim regarding a broken car windshield due to an oversized, heavy package getting put into someone's car at the freight building, seconded by S. Widmar, all in favor, motion carried.
12. Freight Building Parking Lot Pavement Project: E. Erickson is going to have conversations with the public works director about getting quotes and options.
14. MIFL Operating Budget Workshop: G. Carlson proposed to form a budget committee.
15. Approval of Bills: Motion by G. Carlson to approve all bills in the total of \$122,497.35, seconded by M. Collins, all in favor, motion carried.
16. Future Agenda Items: MIFL freight building parking lot project, budget committee, MIFL crew boat discussion.
17. Meeting Dates: Thursday, August 8th at 9am.
18. Public Comment B**: Charley Brummer noted that the staff at the freight building are helpful when needed.
19. Adjourn: Motion by Z. Montagne to adjourn, seconded by G. Carlson, all in favor, motion carried. Meeting adjourned at 10:15am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.
Minutes approved as presented on Thursday, August 8th, 2024, L. Burtaux.