

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
October 8th, 2024
5:00PM at Town Hall
Minutes

Town Board Members Present: Town Chair Glenn Carlson, Supervisor Sue Brenna, Supervisor Mike Anderson, Supervisor Aimee Baxter, Supervisor Samantha Dobson

Staff Present: Town Clerk Alex Smith, Public Works Interim Peter Wiggins

Public Present: Paul Brummer, John Carlson

I. Public Comment A*:

Paul Brummer requested a word change to his public comment from 9/24, from “the” to “certain”.

II. Open Propane Bids:

Two propane bids were opened. One from Midland Services at \$2.19 per gallon plus ferry fees and the other from La Pointe Gas & Septic at \$1.99 per gallon. No action was taken.

III. Administrative Reports

- A. Town Chair’s Report: Glenn announced Gary Russell’s retirement.
- B. Public Works Director’s Report: Prepared and discussed by Peter Wiggins.
- C. MRF Supervisor’s Report: No report present.
- D. Airport Manager’s Report & Checklist: Prepared by Paul Wilharm.
- E. Planning and Zoning Administrator’s Report: Prepared by Ed Schaffer.
- F. Accounting Report: Prepared by Lauren Burtaux.
- G. Police Chief’s Report: Prepared by William Defoe.
- H. Fire Chief’s Report: No report present.
- I. Ambulance Director’s Report: Prepared by Sarah Schram.

IV. Public Works

- A. Roads, Dock and Harbor
 - 1. Xcel Energy Easement Request:
Motion to approve the Xcel Energy Easement Request for a 15-foot easement along the east side of Sunny Slope, A. Baxter/M. Anderson, 5 Ayes, Motion Carried.
 - 2. Hire Peter Wiggins as Public Works Director:
Motion to hire Peter Wiggins as Public Works Director effective 9/16 at \$32/hr., M. Anderson/S. Dobson, 5 Ayes, Motion Carried.
 - 3. Approve Mechanic/CDL Driver job description and job posting:
Motion to approve the Mechanic/CDL job description and job posting, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.
- B. Materials Recovery Facility
 - 1. Republic Services contract for Solid Waste and Single Stream Recycling:
Motion to approve the Republic Services contract, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

2. MRF Supervisor CDL training
Motion to postpone, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

V. Committees

- A. Harbor Commission
 1. Resolution for HAP Grant:
Motion to approve the Resolution authorizing application of the HAP Grant, M. Anderson/S. Brenna, 5 Ayes, Motion Carried.
- B. Community Awards Committee
 1. Community Awards Committee appointments:
Motion to postpone, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

VI. Town Hall Administration

- A. Treasurer's Report:
Motion to postpone, S. Brenna/M. Anderson, 5 Ayes, Motion Carried.
- B. RFB for 2025 Chapel Cleaning:
Motion to approve the RFB 2025 Chapel Cleaning with change to 3 hours a week, S. Dobson/A. Baxter, 5 Ayes, Motion Carried.
- C. Special Event Permit – Madeline Island Chamber of Commerce Fall Festival - October 19th, 2024:
Motion to approve the Special Event Permit for Fall Festival, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

Motion to move item D after Public Comment B, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

- D. Discussion of Possible Town Administrator Candidates
The Town Board may go into closed session during the meeting for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(c). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.
- E. Town Insurance Renewal:
The Town Board reviewed the Town Insurance Renewal. No action was taken.
- F. Northwoods Paving Airport Lease:
Motion to approve the Northwoods Paving Airport Lease for 1 year at \$5,625/year, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

VII. Vouchers

- A. Town of La Pointe:
Motion to approve the town vouchers in the amount of \$174,310.68, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.
- B. Harbor Commission: There were no Harbor Commission vouchers presented.
 1. Harbor Designated Fund
 2. MIFL Utility

VIII. Minutes

- A. Regular Town Board Meeting – September 10th

B. Regular Town Board Meeting – September 24th

C. Special Town Board Meeting – October 1st

Motion to approve the meeting minutes with changes to 9/24 Public Comment

A, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

IX. Emergency Services

A. Police Department

1. Discussion of Police Survey: The Town Board did not go into closed session.

The Town Board may go into closed session during the meeting for the purpose of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(d).

After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

The Town Board discussed their opinions on the police survey results and the objective moving forward.

X. Public Comment B:**

Paul Brummer commented on the MRF education fund surplus and that it doesn't always need to be spent. He also commented regarding the possible seeking out of a Constable/Police Commission and reminded the Town Board of the struggles from this topic discussion in the past.

John Carlson mentioned he was on the Town Board back when the discussion of a Constable/Police Commission was being considered. He commented on his previous public records requesting of the email conversation between the lawyers and the previous Town Administrator. He thanked Mike Anderson for catching the mistake in the 9/24 minutes.

Motion to go into closed session, S. Brenna/A. Baxter, Roll Call Vote: Mike Anderson yes, Aimee Baxter yes, Samantha Dobson yes, Sue Brenna yes, Glenn Carlson yes, Motion Carried. 5:43pm

VI. Town Hall Administration

2. Discussion of Possible Town Administrator Candidates: The Town Board discussed Possible Town Administrator Candidates in closed session.

The Town Board may go into closed session during the meeting for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(c). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to return to open session, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 6:07pm

XI. Liquor & Operators' Licenses: Noting to report at this time.

XII. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

- A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy:
No closed session. There is nothing new to report.

XIII. New Agenda Items for Future Meetings

Bid Selection and Propane Contract

Public Works Employee Letter

Treasurer's Report

Community Awards Committee Appointments

MRF Supervisor CDL Training

Hire Mechanic/CDL Driver

Permanent closed session language for employee personnel

XIV. Adjourn: Motion to adjourn, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 6:11pm

Submitted by Town Clerk, Alex Smith.

Approved as submitted, 10/22/24.