

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY October 31<sup>st</sup>, 2024**  
**9:00 a.m. at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson, Susan Widmar, Jay Wiltz

**Commissioners Absent:** Pete Ross, Evan Erickson

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

**Public Present:** Robin Trinko-Russell, Cal Linehan, Lee Baker, John Carlson, Paul Brummer

1. Call to Order: Meeting called to order by Z. Montagne at 9:00am.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*:
  - a. J. Carlson commented on an interaction between G. Carlson and R. Trinko-Russell at the 10/17 meeting.
  - b. P. Brummer requested the Harbor Commission meetings be held after 4:30pm. He stated that he is waiting to get a meeting scheduled regarding the special propane boats and commented on student attendance on the 7pm weeknight ferry boats.
4. Harbor Commission Newsletter Update – Lee Baker: Discussion on proposed draft of website/page. Details include where it will be located on the town’s website.
5. Minutes – 10/17/24: Motion by G. Carlson to approve the minutes as presented, seconded by M. Collins, all in favor, motion carried.
6. Chief Administrative Officer Report – Katie Kisner: Motion by Z. Montagne to put the CAO report on file, seconded by S. Widmar, all in favor, motion carried.
7. Budget Discussion: Topics discussed included revenue, capital requests and employee rates/payroll. Budget to be approved before year end.
8. Establish Emergency Repair Fund: Motion by G. Carlson to establish the CD of \$500,000 as emergency repair fund, seconded by M. Collins, all in favor, motion carried.
9. Bayfield School District Contract: Motion by G. Carlson to approve the contract with minor addition, seconded by J. Wiltz, all in favor, motion carried.
10. Free Ferry Day Conversation: Motion by J. Wiltz to approve the continuation of Free Ferry Day for 2024, seconded by M. Collins, all in favor, motion carried.
11. Approval of Bills: Motion by Z. Montagne to approve the bills in the amount of \$821,552.14, seconded by M. Collins, all in favor, motion carried.

12. Review of MIFL Management Contract: Motion by Z. Montagne to go into closed session to review the MIFL Management Contract, seconded by M. Collins, five ayes, motion carried and in closed session at 9:50am.

Motion by G. Carlson to go back into open session, seconded by Z. Montagne, all in favor, motion carried. Meeting in open session at 10:19am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

13. Future Agenda Items: Budget, Newsletter (Lee Baker), EPA Grant Update, Commissioner Ross Resignation.
14. Meeting Dates: Thursday, November 14<sup>th</sup>, 2024, at 9am.
15. Public Comment B\*\*: None.
16. Adjourn: Motion by Z. Montagne to adjourn, seconded by G. Carlson, all in favor, motion carried. Meeting adjourned at 10:22am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.

Minutes approved as presented on Thursday, November 14<sup>th</sup>, 2024, L. Burtaux.