

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY December 12<sup>th</sup>, 2024**  
**9:00 a.m. at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson, Susan Widmar, Jay Wiltz, Evan Erickson Jr.

**Commissioners Absent:** Pete Ross

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

**Public Present:** Robin Trinko-Russell, Cal Linehan, Lee Baker

1. Call to Order: Meeting called to order by Z. Montagne at 9:00am.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*: E Erickson thanks MIFL crew who has been working in the colder conditions and sea smoke.
4. Harbor Commission Newsletter Update – Lee Baker: L. Baker asked the Commission what their expectations are to go live, who will help with information and edits. M. Collins and S. Widmar will assist. L. Baker will send draft pages to the Commissioners for review.
5. Minutes – 12/5/24: Motion by E. Erickson to approve the minutes as presented, seconded by S. Widmar, all in favor, motion carried.
6. Chief Administrative Officer Report – Katie Kisner: Discussion of bank accounts and loan payments. Motion by Z. Montagne to put the report on file, seconded by M. Collins, all in favor, motion carried.
7. Formation of Advertising Committee: Motion by E. Erickson to form committee, seconded by G. Carlson, discussion that the name of the committee be Communications and Marketing Committee and will consist of M. Collins, S. Widmar, K. Kisner, all in favor, motion carried. M. Collins noted that the Madeline Island Chamber agreed to a 30/70 split for co-op adds.
8. Consider Courtesy Passes for Attendees of EMR Training on Free Ferry Day: Motion by G. Carlson to give a one-time round trip gratis pass to the attendees of the EMR training, seconded by M. Collins, E. Erickson notes that Ashli Kanzler was unable to attend the EMR training that day due to illness but suggests including her in the gratis pass, all in favor, motion carried.
9. Budget 2025: The budget committee met for four hours on Tuesday, 12/10. Continued discussion on ridership, increase of tariffs and how to reduce the gap in the working budget.

10. Approval of Bills: None.
11. General Obligation Bond Loan 2025 Payment Transfer: Motion by G. Carlson to transfer \$492,502.16 from the MIFL Utility account to the Debt Service account, seconded by J. Wiltz, all in favor, motion carried.
12. Review of MIFL Management Contract: Motion by Z. Montagne to go into closed session to discuss the MIFL Management Contract, seconded by E. Erickson, roll call vote, 6 ayes, motion carried. Meeting in closed session at 9:42am.

Motion by G. Carlson to move into open session, seconded by M. Collins, all in favor, motion carried. Meeting back in open session at 10:44am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

13. Future Agenda Items: Budget 2025, Update from Communications and Marketing Committee, Summer/2025 Schedule, Truck for Public Works Department, Incoming Public Comments
14. Meeting Dates: Wednesday, December 18<sup>th</sup> at 9am.
15. Public Comment B\*\*: J. Wiltz notes that he received suggestions from J. Neilsen regarding budget increases and
16. Adjourn: Motion by Z. Montagne to adjourn the meeting, seconded by G. Carlson, all in favor, motion carried. Meeting adjourned at 10:53am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Wednesday, December 18<sup>th</sup>, 2024, L. Burtaux.