

**REGULAR LIBRARY BOARD MEETING**  
**Tuesday November 19, 2024**  
**5:00 PM Meeting Zoom**  
**Minutes**

**Members present:** Peggy Ross (Vice-President), Marilyn Hartig, Mary Whittaker and Kerrey Andreas  
**Members absent:** Keith Ryskoski, Paula Wurst and Mike Peterson  
**Staff present:** Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Peggy at 5:01 pm.

**I. Public Comment - none**

**II. Minutes**

**A. Regular Library Board Meeting October 15, 2024**

Motion by Mary to approve the minutes as presented, seconded by Marilyn, all ayes. Motion Carried.

**B. Special Library Board Meeting November 7, 2024**

Motion by Marilyn to approve the minutes as presented, seconded by Mary, all ayes. Motion Carried.

**III. Financials**

**A. Sign Directors Timesheet**

Timesheet submitted for weeks ending 10/12/24, 10/26/24 and 11/9/24.

Motion by Kerrey to approve signing director's timesheets as presented, seconded by Marilyn, all ayes. Motion Carried.

**B. Approve Bills**

Elan Financial Services	\$1,408.84
New York Times	96.00
APG Media	79.24
Wal-Mart	143.94
ESC Systems	86.92
Norvado	225.96
Ron's Repair	1,129.27

Motion by Mary to approve paying bills as presented, seconded by Marilyn, all ayes. Motion Carried.

**IV. Ongoing Projects**

**A. FriendsCircle**

**1. Report from board liaison Kerry Andreas**

Kerrey reported that the group met a couple of weeks ago and discussed how they can help with Little Green Light (LGL). They would also like to help with personalized thank you letters to donors. Lauren will be

meeting with Helen on 12/4 to train on LGL. Lauren will direct the FriendsCircle efforts based on needs decided on by the Library Board. General discussion on how the first event with the FriendsCircle worked and ways to improve.

**B. Art Purchase Award**

**1. Discuss sound garden and other award options**

General discussion on funding the sound garden as the Art Purchase Award funds have been used to support this project the past 2 years. A makerspace sign was supposed to be part of the 2024 Art Purchase Award but was not done. Lauren would like to do this in 2025.

**V. Contracts**

**A. Approve contract with On the Rock Roofing for the lower roofs on the Library Building**

Lauren noted that the contract is for \$28,350 and there is only \$24,000 in the capital improvement designated fund. Extra expenses will have to be contributed from other funds.

Motion by Mary to approve the contract with On the Rock Roofing for \$28,350, seconded by Marilyn, all ayes. Motion Carried.

**VI. Directors Report**

**A. Discuss elevator repairs and maintenance contract – discussed at previous meeting.**

- The Pace Woods grant was awarded and will fund the Little Learners program for Fall 2024 and Spring 2025 sessions.
- Lauren has Little Green Light training with Helen from the FriendsCircle on 12/4.
- Lauren will be doing year end staff meetings for input on 2024 and 2025 goals.
- Lauren received an extension from DPI for her continuing education Directors Certificate until April 2025. This will put the library out of compliance until she has completed but there is no penalty.
- Year-end ask letters have been sent to Heart Graphic for printing and will be sent out soon.

**VII. Future Agenda Items**

Summer Rec job descriptions and postings and 2025 Art Purchase Award project

Discussion on 2025 budget. Lauren noted that summer rec wage increases were approved and that she told accounting that our \$25,000 capital request for the elevator was not a necessity (as the repairs done seem to have fixed the problem) as the Town was planning to borrow money for it.

**Adjourn:**

Motion by Kerrey to adjourn, seconded by Mary, all ayes. Motion Carried.

Meeting adjourned at 5:43 pm

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 12/17/24. D. Goetsch, Clerical Assistant.