

REGULAR LIBRARY BOARD MEETING
Tuesday December 17, 2024
5:00 PM Meeting Zoom
Minutes

Members present: Peggy Ross (Vice-President), Mary Whittaker, Mike Peterson, Paula Wurst and Kerrey Andreas

Members absent: Keith Ryskoski and Marilyn Hartig,

Staff present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Peggy at 5:01 pm.

I. Public Comment - none

II. Minutes

A. Regular Library Board Meeting November 19, 2024

Motion by Kerrey to approve the minutes as presented, seconded by Paula, all ayes. Motion Carried.

III. Financials

A. Sign Directors Timesheet

Timesheets submitted for week ending 11/23/24 and 12/7/24.

Motion by Mary to approve signing director's timesheets as presented, seconded by Mike, all ayes. Motion Carried.

B. Approve Bills

Elan Financial Services-MK	\$1,842.00
Elan Financial Services-LS	63.29
Wal-Mart	249.00
Norvado	187.37
Advantage Systems Group	168.00
Deborah Knopf	5,470.00
MEI	6,382.47
Wisconsin Elevator Inspection	207.00

Motion by Paula to approve paying bills as presented, seconded by Kerrey, all ayes. Motion Carried.

C. Review Year End Budget

1. Designate contribution to Art Purchase Award and Scholarship Fund

- Lauren recommends transferring 10% of the General Designated Fund to the Art Purchase Award Designated Fund as this fund has been depleted with contributions to the Sound Garden.
- Lauren recommends not transferring anything to the Scholarship Designated Fund as the balance is \$8,743 and there are only 2 seniors this coming year.

Motion by Mike to transfer 10% or approximately \$4,136 from the General Designated Fund to the Art Purchase Award Designated Fund, seconded by Mary, all ayes. Motion Carried.

IV. Ongoing Projects

A. FriendsCircle

1. Recap of year end meeting

- Lauren and Helen are working on getting all donor information into Little Green Light (LGL) and Helen is sending handwritten thank you notes to donors.
- Consensus between Helen and Lauren it to try and make the sound garden a year-round installation. Lauren and Helen will work with James to figure this out. Lauren can write a grant to cover costs for permanent fixtures instead of using the Art Purchase Award Designated Fund.
- Continue to define ways the FriendsCircle can help with Library projects.

B. RFP Discussion

Lauren reported that we did not receive the Duluth Superior Opportunity Fund Grant. She will follow up to see if this is the right fund for our needs or if we need to look elsewhere. As of now we do not have the funds to have a feasibility study done.

C. Art Purchase Award

Will revisit in January

V. Contracts

A. Approve and sign NWLS 2025 Agreement

Lauren stated this is the standard agreement we have each year for services.

Motion by Paula to approve and sign the 2025 NWLS Agreement, seconded by Kerrey, all ayes. Motion Carried.

VI. Directors Report

Lauren noted that she will be meeting with Library Staff in January to set 2025 internal goals.

VII. Future Agenda Items

Strategic planning, Summer Rec job postings and Winter Rec

Adjourn:

Motion by Kerrey to adjourn, seconded by Mary, all ayes. Motion Carried.

Meeting adjourned at 5:35 pm

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 1/21/25. D. Goetsch, Clerical Assistant