

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**JANUARY 28th, 2025**  
**5:00PM at Town Hall**

Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson (via zoom), Supervisor Aimée Baxter, Supervisor Sue Brenna

**Staff Present:** Town Administrator Max Imholte, Town Clerk Alex Smith, Public Works Director Pete Wiggins, Ambulance Director Sarah Schram

**Public Present:** Paul Brummer, Mary McPhetridge (via zoom)

**Call to Order:** at 5:00pm

**I. Public Comment A\*:**

Glenn Carlson announced and gave condolences to the Nelson family for the passing of Doris Nelson Swallow earlier today.

**II. Administrative Reports**

A. Town Administrator's Report: Prepared by Max Imholte.

**III. Public Works**

A. Roads, Dock, Harbor

1. Purchase Order for replacement of heavy plow truck fuel:

Motion to approve the purchase order the replacement of the heavy plow truck fuel tank in the amount of \$1,803.88, A. Baxter/M. Anderson, 4 Ayes, Motion Carried.

2. Purchase Order for bulk fuel tank pump:

Motion to approve the purchase order for a bulk fuel tank pump in the amount of \$1,609.99, A. Baxter/S. Brenna, 4 Ayes, Motion Carried.

3. Approve extension of CDL training for Matt Herriott:

Motion to approve a 6-month extension for Matt Herriot's CDL training due to Weather condition issues, S. Brenna/A. Baxter, 4 Ayes, Motion Carried.

B. Materials Recovery Facility (MRF)

1. Approve extension of vacation hours for Evan Erickson:

Motion to approve the extension of 26.75 vacation hours for Evan Erickson, A. Baxter/S. Brenna, 4 Ayes, Motion Carried.

**IV. Committees**

A. Planning and Zoning: Nothing to report at this time.

B. Affordable Housing Advisory Committee

1. Appoint committee member:

Motion to appoint Lois Carlson to the AHAC with a term ending August 30<sup>th</sup>, 2027, S. Brenna/A. Baxter, 4 Ayes, Motion Carried.

C. Harbor Commission

1. Appoint committee member: This item was deferred.

D. Community Awards Committee

1. Recommendation for 2024 Community Appreciation and Hall of Fame Awards:  
Motion to approve the recommendation from the Community Awards  
Committee for 2024 Awards, M. Anderson/S. Brenna, 4 Ayes, Motion Carried.

E. Committee Minutes: Placed on file by unanimous consent.

#### **V. Town Hall Administration**

A. Budget Summary Report:

Motion to approve the Budget Summary Report as presented, M. Anderson/A. Baxter, 4 Ayes, Motion Carried.

B. Approve "Attachment A" to 2025 Compensation Resolution (#2025-0106C):

Motion to approve "Attachment A to the 2025 Compensation Resolution with errors corrected, S. Brenna/A. Baxter, 4 Ayes, Motion Carried.

C. Consider letter of support for Wastewater Treatment Plant Project:

Motion to approve the letter of support for WWTP with some tidying of the draft letter, M. Anderson/A. Baxter, 4 Ayes, Motion Carried.

D. Special Event Permit for Ashland Area Chamber of Commerce on June 14<sup>th</sup>, 2025:

Motion to approve the Special Event Permit for the inline marathon on 6/14, M. Anderson/A. Baxter, 4 Ayes, Motion Carried.

E. Approve 2024-2025 Ice Road Rates with Nelson Construction Co.:

Motion to approve the 2024-2025 Ice Road Maintenance Rates as received, A. Baxter/S. Brenna, 4 Ayes, Motion Carried.

F. Consider forming a finance workgroup:

The Town Board come to a consensus to form a finance workgroup consisting of the Town Administrator, Town Board Chair, Accounting Manager, and Mike Anderson Town Board Supervisor for financial projection.

G. Resolution #2025-0128 Amendment to Fee Schedule

Motion to move "V. Letter H" to after Lawsuits and Legals, A. Baxter/S. Brenna, 4 Ayes, Motion Carried.

H. Consider changes to Clerical job title, description, and compensation

The Town Board may go into closed session during the meeting for the purpose of Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(c). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

#### **VI. Vouchers**

A. Town of La Pointe:

Motion to approve the town vouchers in the amount of \$8,499.64, M. Anderson/A. Baxter, 4 Ayes, Motion Carried

**VII. Alternative Claims:** Motion to approve the alternative claims in the \$345,652.53, M. Anderson/A. Baxter, 4 Ayes, Motion Carried.

**VIII. Treasurer's Report:** No report presented. Deferred.

**IX. Minutes:** No minutes presented for approval.

#### **X. Emergency Services**

A. Police Department

1. Consider approval of roll-over for unused vacation hours for Chief Defoe:

Motion to approve the roll-over of 280 unused vacation hours for Chief Defoe, M. Anderson/A. Baxter, 4 Ayes, Motion Carried.

**B. Ambulance**

1. Discussion of possible ambulance support:

Motion to approve Ambulance Director's request of additional hours with compensation for 3 months to catch up, M. Anderson/A. Baxter, 4 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** None.

**XII. Liquor Licenses:** Nothing to report at this time.

**XIII. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy

B. Sargent Claim vs Town of La Pointe

The Town Board did not go into closed session for Lawsuit and Legal Issues. Nothing new to report at this time. No action was taken.

Motion to go into closed session, S. Brenna/A. Baxter, Roll Call Vote: Mike Anderson yes, Aimee Baxter yes, Sue Brenna yes, Glenn Carlson yes, Motion Carried. 5:27pm.

**H. Consider changes to Clerical job title, description, and compensation**

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This item was discussed in closed session.

Motion to return to return to open session, S. Brenna/A. Baxter, 4 Ayes, Motion Carried. 5:32pm

Motion made in open session to modify clerical position to Office Manager at \$32/hr with an additional week of vacation, S. Brenna/A. Baxter, 4 Ayes, Motion Carried.

**XIV. New Agenda Items for Future Meetings**

Minutes

Treasurers Report

Possible additional microphone for zoom meetings

**XV. Adjourn:** Motion to adjourn, S. Brenna/A. Baxter, 4 Ayes, Motion Carried. 5:33

**Submitted by Town Clerk, Alex Smith.**

**Approved as submitted. 2/11/25**