

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY February 27<sup>th</sup>, 2025**  
**9:00 a.m. at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson (via Zoom), Evan Erickson Jr., Susan Widmar

**Commissioners Absent:** Pete Ross, Jay Wiltz

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

**Public Present:** Cal Linehan (via Zoom), Robin Trinko Russell

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*: See attached.
4. Minutes – 2/20/25: Motion by M. Collins to approve the minutes from 2/20/25 as presented, seconded by E. Erickson, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: Motion by E. Erickson to place the CAO report on file, seconded by M. Collins, all in favor, motion carried.
6. Harbor Assistance Program Grant Update: Discussion on misunderstanding of how expenses are paid. The Town/Harbor Commission will need to cover all expenses and then request for reimbursement from the Harbor Assistance Program which can take up to 30 days. G. Carlson and C. Linehan to discuss.
7. Student Travel Policy Review: M. Collins suggests minor changes to the policy. Motion by E. Erickson to approve the policy with changes, seconded by S. Widmar, all in favor, motion carried.
8. Consider Short Term Loan from Town: Motion by Z. Montagne to table the loan topic, seconded by E. Erickson, all in favor, motion carried.
9. 2025 Tariff Discussion and Possible Approval: Motion by E. Erickson to approve the 2025 Estimated Rate Column, seconded by M. Collins, all in favor, motion carried.
10. Review of MIFL Management Contract: Motion by E. Erickson to go into closed session, seconded by S. Widmar, roll call vote, 5 ayes, motion carried. Meeting in closed session at 9:58am. G. Carlson left the meeting in closed session at 9:58am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

Motion by Z. Montagne to come out of closed session, seconded by M. Collins, all in favor, motion carried. Meeting back in open session at 10:23am.

11. Approval of Bills: Motion by E. Erickson to approve the bills in the amount of \$65,561.63, seconded by M. Collins, all in favor, motion carried.
12. Future Agenda Items: Harbor Assistance Program Update, Short Term Loan from Town, Operations Update, Bills.
13. Meeting Dates: Thursday, March 6<sup>th</sup>, 2025, at 9am.
14. Public Comment B\*\*: None.
15. Adjourn: Motion by M. Collins to adjourn the meeting, seconded by E. Erickson, all in favor, motion carried. Meeting adjourned at 10:29am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, March 6<sup>th</sup>, 2025, L. Burtaux.