

## Town Board Meeting Memo

From: Max Imholte, TA

Date: March 11, 2025

Re: Agenda Items

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- Committees

**Planning and Zoning:**

**Approve** Building Construction Ordinance 205 changes that reflect the exemptions in the Wisconsin Administration Code, SPS Chapter 320.5 that exempt the following structures: accessory buildings, detached decks and farm buildings as well as repairs to existing buildings.

**Approve** revised CSM for Hartzell lots (4).

**Discuss** Hartzell Property Subdivision.

- Town Hall Administration

**Award** bid for Dust Abatement and Trash Compactor Replacement. We have \$40,000 budgeting for Roads Materials and \$34,000 for Solid Waste Equipment.

**Discuss** MOU between the Town of La Pointe and the School District of Bayfield for emergency placement of La Pointe elementary students in case the school is deemed unsafe.

- Public Works

Roads: **Approve** purchase orders for mower replacement and curb sweeper attachment.

Parks: **Approve** hiring of Fern Landenberger for Campground Assistant at \$15.00/hr., NTE 750 hours.

MRF: **Discuss** MRF cost reduction proposal.

Lawsuits

**Ashland County Tax Levy.** Awaiting Judge's decision.

**Sargent Claim**

RECEIVED

Initial: dg

## TOWN ADMINSTRATOR REPORT

3/11/25

1. COMPLETED ITEMS:

2. ONGOING:

Financial Working Group- Cash Flow Analysis.

Revision of Town Ordinance 205, Building Construction.

Preparation for new Treasurer.

Loan Application BCPL.

MRF Schedule and Facility improvements.

ESB Microgrid project

3. UPCOMING:

Grant writing Seminar March 12<sup>th</sup>

Prep for Financial Audit

Rewrite Personnel Policy Manual

Department Head Meeting, April 10<sup>th</sup>.

RECEIVED

Initial dg

## February 2025 MRF Report

Its been another productive month here at the MRF but with February proving to be the one true month of winter and things have been fairly quiet. We worked at getting as many of our boxes emptied for the boats to shut down, continued to organize paints for the upcoming clean sweep, and submitted a request for bid (RFB) for a new trash compactor. As we move into March, we will likely see an uptick in our numbers with people coming back to their cabins.

It finally happened, the boats shut down for the first time in almost 3 years, and there was a short time of an ice road. Now here at the end of February, the road was shut down, windsleds are running, and there's noise that boats will start back up in early March. With MIFL putting out the worked on the 10<sup>th</sup> that boats would be shutting down, Micheal hauled loads on the 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> to get our garbage boxes, demo boxes, and the one single stream recycling box emptied for boat shut down. We do have plenty of extra boxes for sustaining a couple months of boats being shut down, but its good practice to be as empty as possible. The garbage box was put inside the Public Works shop over the weekend of the 8<sup>th</sup> to thaw out, so that on the 10<sup>th</sup> when it would be hauled, the material would dump out. I would like to thank the Public Works crew for dealing with a very stinky box in your shop for multiple days. I would also like to thank Micheal and Woodstock (our 2004 hauling truck) for working in the below zero temperatures, hauling the 3 loads to the transfer station in Ashland.

We have continued to work at organizing paints over the month of February but due to some very cold days progress did slow down. With below zero temperatures at the beginning of February, outdoor work was brought down to a minimum, but we did manage to make some progress. We managed to fill another 1 cubic yard hazmat box with oil-based paints and we now have that box, along with the other one that was filled in January in heated storage. These boxes will be disposed of when we have our clean sweep event in July.

The one item we were able to take off our list was the organization of batteries. During the cold days, we worked in the office separating out batteries into proper bins. The lead acid batteries will be taken to Chicago Iron where we will receive some recycling revenue, and all the other batteries will go to a certified recycling facility this spring when the boats are running again. As we take in batteries, or any other universal/hazardous waste, we will work at putting them in organized bins as they come in, rather than putting them into a pile and dealing with it later. This way we can keep the MRF as clean as possible.

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Initial: dg

Another item that we have gotten under control is the fluorescent light bulbs. We have found that the cat litter plastic containers work great for the smaller fluorescent light bulbs, and we have a couple set up in the main building for future bulbs that come in. For the 4ft and 8ft tubes, we have been using prepaid light bulb recyclepaks from Veolia. As we take in the bulbs they are put directly into the recyclepaks. Once a recyclepak is full we send them out via Fedex where they are shipped to a Veolia recycling facility in Port Washington, WI. Between bulbs that were stockpiled at the MRF and bulbs that have come in, we have shipped 3 boxes to Veolia totaling 155.2lbs. By the beginning of March, we will have shipped all of the fluorescent bulbs out of the MRF.

Near the end of February we submitted, and the Town Board approved, a request for bid (RFB) for the replacement of our oldest compactor. A thank you Alex for getting the RFB set up and sent out. During our last preventive maintenance service in summer of 2024, the technician recommended that the compactor should be replaced due to wear. All bids must be submitted to Town Hall before 4PM on the 10<sup>th</sup> of March. The two main stipulations in the RFB is that the replacement must happen on a day we are not open, and the project will be completed by June 30<sup>th</sup> 2025.

A letter was formed and submitted to the Town Board and Max for the possibility of either cutting out Mondays during the winter months or cutting hours during the winter months. We are finding that there is a lot of idle time during the open days. In order to keep operational costs down and use town labor efficiently the MRF crew would be able to assist the Public Works Department with any ongoing projects or snow removal operations on the days we are not open.

The new billing system for house accounts has gone well. I have been working with Liz and Dorgene in Town Hall on what reports Liz needs every month to enter information into Workhorse. By June I would think we will have all the minor kinks figured out once we have a few more billing cycles completed.

Just a couple of reminders for all of our users.

- We have gone single stream with plastic and paper. There is no longer a need for you to sort #1 or #2 plastics. We apologize for any confusion since we have not changed our signage yet.
- Aluminum foil/tin foil does **not** go in with aluminum cans. Please put them in with the tin cans
- We have been finding a lot of we cat food tins in with the aluminum cans. Please also put these in with tin cans
- There is a new discount card that can be purchased at MRF. User discount is 25%

**Financial and operational data**

**February:**

Gross Sales: \$5,367.00  
MRF card discounts: \$607.00  
MRF card sales: \$2,433.00  
Total Revenue: \$7,193.00  
Fees: (\$31.09)  
Net Total: \$7,161.91

**Year to Date:**

Gross Sales: \$14,656.48  
MRF card discounts: \$1,102.50  
MRF card sales: \$6,099.00  
Total Revenue: \$19,652.98  
Fees: (\$60.20)  
Net Total: \$19,592.78

**Outstanding invoices through Square: \$3,929.15**

**Outstanding MRF card balance: \$3,800.25**

**Recycling tracking:**

Fluorescent light bulbs sent out/cost: 155.20lbs/\$376.00

Cardboard bailed: Feb/YTD: 2204lbs/4402lbs

Aluminum bailed: Feb/YTD: 532lbs/1046lbs

Tin bailed: Feb/YTD: 0lbs/776lbs

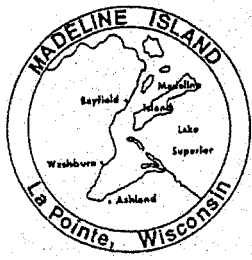
**Hauling:**

3 loads hauled during the month of February. 1 solid waste, 1 demo, 1 recycling.

Total hauling costs which includes labor, DOT truck time, tipping fees, ferry fees and fuel:

**\$4,170.03**

(5) TB, TA, A, Clerk, PWD, Public



# LA POINTE POLICE DEPARTMENT

MADELINE ISLAND  
270 MAIN STREET  
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913  
FAX: (715) 747-3096  
police@townoflapointewi.gov

**To:** Town Board  
**From:** Thom Rossberger  
**Date:** 3/3/2025  
**Re:** Monthly Police Report for February 2025

During the month of February, the La Pointe Police responded to the following:

- 26 Incidents/Complaints (calls for service)
- 6 Traffic Stops
- 12 Citizen Assists
- 0 Accidents
- 0 Civil Process
- 8 False Alarm/911 hang up calls.
- 0 Call Out
- 0 Animal
- 0 Parking Citations
- 3 EMS

February weather and time of year, most island businesses have shut down for the season. Department activity numbers are down as a result. See above and attached.

As you know Chief Defoe is still recovering from his recent medical treatment. Still no specific date of his return, however he is optimistic and feels he may be ready to go in June.

We still have both an A and B schedule for March. One for wind sled and one for no wind sled. Ashland Co is not able to respond if a wind sled is in place and as such, we will have 24/7 coverage by the La Pointe Police Department.

Regarding the hiring of officer Linquist. We have conducted most of the hiring process requirements with no issues. Officer Linquist has rode along with myself and Officer Williams. We have introduced them to businesses and shop owners. The plan is to have him sworn in on March 5th, 2025, and finalize his Wisconsin Department of Justice paperwork as soon as possible. It is my hope to have him on schedule by the second week of March. And then handling calls for service and shifts in April as a standalone officer.

If there are any questions or if you wish to discuss things within the department, please feel free to contact me.

SGTTJR

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initial dgr

## February 2025 Public Works Report

February brought us a significant amount of snow totaling approximately 15 inches. It snowed 12 out of 28 days this month keeping us busy plowing, sanding and moving snow piles.

We have used approximately %90 of our 100 yards of salt sand mix this season and hope to have Ferries running in the next couple weeks so we are able to get another load of rock salt to mix another 50 yards of salt sand and get us through March and April.

The tree removal bid for trees around the Winter transportation building was awarded to Greg Nelson. The weather has prevented him from getting to this project and with temporary road limits going into effect on 3-10 it may be a couple of months before this work can be completed.

I have put together two purchase orders for pieces of equipment for the Roads Department. The first item is a curb sweeper attachment for our skid-steer. This implement will save us considerable time and man hours. Curb cleaning in the spring usually takes 4 crew members 2-3 half days to complete before traffic and parking shuts it down. This implement will allow 1 operator to complete this task in one day. The other item is a new Ferris lawn mower. Our old John Deere Z-Turn wore out and was auctioned off last fall

### Roads

- Plowing: Roads Crew plowed 12 days in February and spread approximately 25 yards of our 10% salt to sand mix.

### Ice Road / Approach

- Roads crew flooded the Byfield approach on 2-3-25.
- Sanding the Griggs approach access as needed.

### Parks

- Roads Crew has kept trail heads and parks parking areas open to the public as usual.
- We will hopefully be hiring two applicants for Parks positions at the next regular town board meeting.

### Equipment / Fleet

- Replaced fuel tank on or 5-yard dump truck. The inside of the original tank had been painted and began to flake off clogging the fuel system.
- Replaced fuel shut off solenoid in the Roads Department skid steer.
- General maintenance of our snow removal equipment such as greasing, blade changes, cleaning.

### Facilities

- Improving our Shop spaces.
- The Winter Transportation Building had some issues with the in-floor heat. After Superior Plumbing performed several tests on the system, they determined it was one of the thermostats and replaced it. The system has had no issues.
- The La Pointe Community Clinic had an issue with their heating system. Superior plumbing cleaned a part that had some corrosion build up and it has been working like it should.

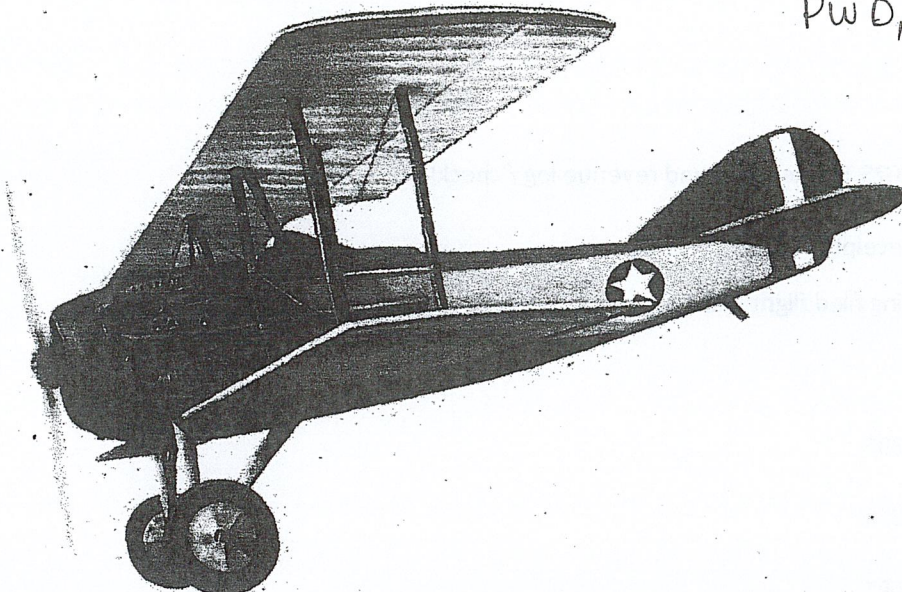
Respectfully submitted,

Pete Wiggins, Public Works Director.

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(5) TB, TA, A. Clerk, airport  
PwD, Public



**Major Gilbert Field (4R5)**

**To:** Town Board

**From:** Paul Wilharm

**Date:** 03/02/2025

**Re:** Monthly report for February 2025

During the month of February our airport was issue free.

Drop box receipts:	\$0.00
Traffic, flight plan:	03
Traffic, sign in	03
NOTAMS	08

Traffic counts do not include touch and go and those who do not file and/or sign in which historically is many.

Attached are logs / checklists

Thanks !

Paul  
Covers + (3)

RECEIVED

MAR 1 2025

Initial: dg



February 2025 Traffic count and revenue log / checklist

Drop box receipts \$ 0.00

The following filed flight plans:

02/10 N7339F

02/13 N178SG

02/23 N516PT

For additional traffic see sign in sheet(s)

WELCOME TO 4R5

DATE	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
2/10/25	N7339F	2	Pleasure	49C	765-438-7380
2/21/25	N194TL	3	Pleasure	KHCD	
2/23/25	7010B	3	Pleasure	KDVT	

02/25 sign in

(1)

Available Reports		8 total records!				
Filter Name	Filter Value	Reference...	NOTAM N...	NOTAM Text	Designator	Ri
Civil Airport Coordination Report		75373619	02/023	IGRB 02/023 4R5 RWY 22 FICON 3/3/3 100 PCT COMPACTED SN OBS AT 2502021735. 2502021735-...	4R5	Pa
Civil Airport NOTAM Report		75478710	02/251	IGRB 02/251 4R5 RWY 04 FICON 3/3/3 100 PCT 1IN DRY SN OBS AT 2502081517. 2502081517-25020...	4R5	Pa
gAirportCounts		75496758	02/301	IGRB 02/301 4R5 RWY 22 FICON 3/3/3 100 PCT 1IN DRY SN OBS AT 2502091749. 2502091749-25021...	4R5	Pa
xUserEmails		75521761	02/363	IGRB 02/363 4R5 RWY 22 FICON 4/4/4 100 PCT COMPACTED SN OBS AT 2502111419. 2502111419-2...	4R5	Pa
		75567145	02/438	IGRB 02/438 4R5 RWY 22 FICON 3/3/3 100 PCT 1/2IN DRY SN OBS AT 2502131341. 2502131341-250...	4R5	Pa
		75692942	02/683	IGRB 02/683 4R5 RWY 04 FICON 3/3/3 100 PCT 3/4IN DRY SN OBS AT 2502191523. 2502191523-250...	4R5	Pa
		75692942	02/683	IGRB 02/683 4R5 RWY 04 FICON 3/3/3 100 PCT 3/4IN DRY SN OBS AT 2502191523. 2502191523-250...	4R5	Pa
		75714133	02/707	IGRB 02/707 4R5 RWY 04 FICON 3/3/3 100 PCT COMPACTED SN OBS AT 2502201353. 2502201353-...	4R5	Pa
Location	4R5					
Status	Active,Cancelled,Expired					
Date Range (Start)	02/01/2025					
Date Range (End)	02/28/2025					

02/25 NOTAM

February Ambulance Report- 2025

The Ambulance Service responded to 3 calls for the month of February. All three calls were transported to Bayfield via Windsled. During this season, our crew transports to Bayfield and then Bayfield Ambulance takes the patient on to Tamarack Health in Ashland. I will remain in close contact with MIFL, Windsled Inc., and Bayfield Ambulance as the boats begin to run more and more. At this point, it is still far faster to transport to Bayfield via Windsled in case of an emergency.

February training was more focused on the paperwork and logistics it takes to get everyone legally transporting. We took some time to distribute and learn more about our new radios. 8 new radios were distributed to members (5 members that are on both Ambulance and Fire departments and 3 members that are on Ambulance only). As a reminder, these radios were purchased with funds from the Polka Fundraiser in 2023. Discussions have begun about planning another fundraiser for this year.

The Ambulance Service has implemented a much anticipated and greatly needed new scheduling software. This software is currently on a trial basis, but I foresee it to be a positive addition to our process. Service members can sign up for shifts through an app on their phones and see the schedule (and the gaps) in live time whenever they want. The increased access will lead to increased coverage. The software will also aid in gathering information at the end of the month for vouchers. This will be a SIGNIFICANT time-saver for me. The software also allows the service to communicate with all 24 members simultaneously, a feature we were not able to do over a text thread.

I recently completed Ground Ambulance Medicare reporting on behalf of our service. This process took nearly 20 hours. Failure to report would result in 10% reduction in Medicare payments to the service over the next calendar year. I've also continued with organizing inventory within the ambulances and the supply closet. The goal remains to have efficient systems in place before the busy season.

Report respectfully submitted by Sarah Schram.

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Initial dg

## Accounting Manager Report February 2025

1. Accounting Manager

February was a quick month, but I am starting to feel more comfortable in my position and with fellow staff as I continue to work on understanding all aspects of my responsibilities. I have been working with our CPA, Nicole of KerberRose, and Evan Erickson, Jr., MRF Supervisor, on the new point of sales and billing system through Square. Ashland County was billed for work done on County Road H during quarter 3 and 4 of 2024 and we have already received their payment. The 2025 budget has been entered into Workhorse.

2. CPA Firm:

Nicole and I continue to have meetings upon request. She has assisted in getting the new MRF billing system reports to enter into Workhorse, monthly banking reconciliations, and a better understanding of Workhorse and governmental accounting.

3. 2025 Audit:

Baker Tilly continues to request documents from Lauren about the Harbor Commission and myself for the town, in preparation for the spring audit which takes place last week of April.

4. Financial Working Group:

Glenn Carlson, Mike Anderson, Max Imholte and I are continuing to work together in this new group for a better understanding of the current and history of the town's financials.

Respectfully submitted,

*Liz Brown*

Accounting Manager

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Initial dg

**TOWN OF LA POINTE**  
**SPECIAL TOWN BOARD MEETING**  
**March 3<sup>rd</sup>, 2025**  
**5:00PM at Town Hall**  
Draft Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor Samantha Dobson  
**Staff Present:** Town Administrator Max Imholte, Town Clerk Alex Smith  
**Public Present:** John Carlson, Lois Carlson, Robin Russell, Paul Brummer, Elizabeth Ellis (via zoom)

**I. Call to Order:**

Meeting called to order by Glenn Carlson at 5:00pm.

**II. Public Comment A\*:**

John Carlson requested the Town Board postpone this meeting because the documentation was received earlier today.

Paul Brummer agreed with John. He stated he was here at 10:30 this morning and no documentation was available.

Aimee Baxter mentioned the school meeting is tomorrow at 5:00pm for the presentation of improvements via referendum that is on the upcoming election.

**III. Approve Updated Ferry Tariffs for Railroad Commission Submission:**

The Town Board discussed the possibility of postponing. Robin Russell clarified the deadline guidelines; the tariffs will go into effect 30 days after submission.

Motion to defer to a Special Town Board Meeting on Thursday at 5pm, A. Baxter/M. Anderson, 5 Ayes, Motion Carried.

The Town Board conducted a first reading and discussed the changes from 2024 to 2025. No action was taken at this meeting.

**IV. Public Comment B:**

John Carlson thanked the Town Board for deferring. He stated there should be no free ferries given for the amount of debt that needs to be paid.

Glenn Carlson clarified that last year the Harbor Commission decided to not allow free ferries for events and other activities held on the island.

Lois Carlson mentioned the possibility of cancelled events in the future due to no ferry fare compensation.

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MAR 13 2025

Initial: dg

Elizabeth Ellis asked about the school kids receiving 50\$ at the end of the year for showing their IDs and what line item this fall into.

V. Adjourn: Motion to adjourn, S. Brenna/A. Baxter, 5 Ayes, Motion Carried. 5:26pm

**Submitted by Town Clerk, Alex Smith.**

DRAFT

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING  
THURSDAY MARCH 6th, 2025  
5:00PM at Town Hall  
Draft Minutes**

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor Samantha Dobson  
**Staff Present:** Town Administrator Max Imholte, Town Clerk Alex Smith  
**Public Present:** John Carlson, Debbie Knopf, Gipp Matthews, Robin Russell, Michael Collins,

**I. Call to Order:**

Meeting called to order by Glenn Carlson at 5:00pm.

**II. Public Comment A\*: None.**

**III. Approve Updated Ferry Tariffs for Railroad Commission Submission:**

The Town Board discussed the presented tariffs for 2025. The Ferry Tariffs are increasing by about 16%-23% without a MAG card and 10%-15% with a MAG card. After submission to the Railroad Commission, the ferry tariffs can be lowered but not raised. Sue Brenna brought up the discouragement of raising livestock with the current fees presented. Robin Russell clarified that this livestock fee is mostly for trailer animals such as horses. Aimee Baxter stated her disagreement with the Winter Operation Surcharge (an additional ferry charge in winter), as during the winter locals make the least amount of money during that season. Glenn Carlson said this is the sealing of the tariffs, but they a subject to be lowered if needed. He also mentioned the future possibility of making MAG cards more accessible for frequent ferry riders.

**IV. Public Comment B:**

Gipp Matthews stated his concerns with the increasing ferry tariffs as a business owner and for future businesses.

**V. Adjourn:** Motion to adjourn, S. Brenna/S. Dobson, 5 Ayes, Motion Carried. 5:19pm

**Submitted by Town Clerk, Alex Smith.**

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5) TB, J.A.A, Clerk Public

Treasurer's Cash Summary as of January 31, 2025

	Balance Forward	Deposits	With-Drawals	Interest	Bank Charges	Transfers	End Balance
General Checking	\$ 843,604.88	\$ 753,799.67	\$ (1,679,145.56)	\$ 974.43		\$ 1,273,937.38	\$ 1,193,170.80
Sect. 125 Flex Account	\$ 10,965.15		\$ (79.76)			\$ 8,375.00	\$ 19,260.39
Tax Collection Account	\$ 62.56	\$ 2,565,774.03		\$ 1,722.22		\$ (1,282,312.38)	\$ 1,285,246.43
MFL Public Utility	\$ 652,260.95	\$ 208,732.47	\$ (547,793.87)				\$ 313,199.55
Library Savings	\$ 4,117.34	\$ 2,317.88		\$ 0.17			\$ 6,435.39
Airport Savings	\$ 785.36			\$ 0.03			\$ 785.39
MRF Savings	\$ 300.01	\$ 899.16	\$ (47.52)	\$ 0.03	\$ (4.00)		\$ 1,087.68
<b>Totals</b>	<b>\$ 1,512,096.25</b>	<b>\$ 3,531,463.21</b>	<b>\$ (2,227,066.71)</b>	<b>\$ 2,696.88</b>	<b>\$ (4.00)</b>	<b>\$ -</b>	<b>\$ 2,819,185.63</b>

Bank Reconciliation		Checking Account	Tax Transfer	Deposits	Checks	Vouchers	Total Avail. Cking Account
Reported Bank Balance	\$ 2,837,417.01	\$ 787,298.65	\$ 1,170,463.71	\$ 104,024.18	\$ (1,384,626.36)		677,180.18
Deposits in Transit							
Subtotal							
Less Outstanding Checks	\$ (18,231.38)						
Checkbook Balance	\$ 2,819,185.63						

Accounting Program Totals:	
General Funds	n/a
Tax Account	n/a
Section 125	n/a
Library Savings	n/a
Airport Savings	n/a
<b>TOTAL</b>	

Bank Reported Balance \$ 2,819,185.63  
 Variance \$ ~~0~~

Treasurer's Report \$ 2,819,185.63  
 Variance \$ ~~0~~

Balanced

Submitted by MAP  
 2/27/2025

RECEIVED

Initial dg

(B) TB, TA-A, Clerk, Public

Treasurer's Cash Summary as of December 31, 2024

	Balance Forward	Deposits	With-Drawals	Interest	Bank Charges	Transfers	End Balance
General Checking	\$ 1,331,082.65	\$ 63,099.71	\$ (551,262.82)	\$ 995.34		\$ (300.00)	\$ 843,604.88
Sect. 125 Flex Account	\$ 10,965.15						\$ 10,965.15
Tax Collection Account	\$ 72.40			\$ 0.16	\$ (10.00)		\$ 62.56
MFL Public Utility	\$ 729,198.18	\$ 1,230,363.80	\$ (1,307,261.68)		\$ (19.35)		\$ 652,260.95
Library Savings	\$ 4,117.15			\$ 0.19			\$ 4,117.34
Airport Savings	\$ 785.32			\$ 0.04			\$ 785.36
MRF Savings	\$			\$ 0.01		\$ 300.00	\$ 300.01
<b>Totals</b>	<b>\$ 2,076,220.85</b>	<b>\$ 1,293,453.51</b>	<b>\$ (1,858,544.50)</b>	<b>\$ 995.74</b>	<b>\$ (29.35)</b>	<b>\$</b>	<b>\$ 1,512,096.25</b>

Accounting Program Totals:

General Funds	n/a
Tax Account	n/a
Section 125	n/a
Library Savings	n/a
Airport Savings	n/a
<b>TOTAL</b>	<b>\$ 1,512,096.25</b>

Bank Reconciliation

Reported Bank Balance	\$ 1,542,537.28	Checking Account	\$ 449,942.38
Deposits In Transit		Tax Transfer	\$ 3,794,774.23
Subtotal		Deposits	\$ 186,324.34
Less Outstanding Checks	\$ (30,441.03)	Checks	\$ (3,749,780.57)
Checkbook Balance	\$ 1,512,096.25	Vouchers	
		Total Avail. Checking Account	\$ 681,260.38


Bank Reported Balance	\$ 1,512,096.25	Treasurer's Report	\$ 1,512,096.25
Variance	\$	Variance	\$

Balanced  
Submitted by MAP  
2/25/2025

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Initial dg

(5) TB, TA, A, clerk, Public

 Outlook

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## 2025 Board of Review

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From Steve Nordquist <steven2704@yahoo.com>

Date Thu 3/6/2025 3:28 PM

To Alex Smith <clerk@townoflapointewi.gov>

Hi Alex,

I am starting to work on scheduling BOR meetings and would like to get La Pointe on my calendar. I am looking at the following dates:

Open Book-May 20, 2-4 pm

BOR-May 27, 4-6 pm

I don't expect it to be quite as chaotic as it was last year since it is not a revaluation year. Can you check with the board and see if these dates will work? If not, I can come up with some others.

Thanks!  
Steve

RECEIVED

Initial: dg

# MEMO

Date: February 24, 2025

To: Town Board Supervisors  
Aimee Baxter  
Mike Anderson  
Glenn Carlson  
Samantha Dobson  
Sue Brenna

From: Melissa Pusateri – Town Treasurer

CC: Ralph Imholte – Town Administrator  
Alex Smith – Town Clerk  
Liz Brown – Accounting Administrator

RE: Write down of delinquent personal property

Attached you will find the delinquent personal property report as of 12/31/2025. Overall, collection of personal property has been successful. Since we are no longer collecting for personal property as of 2024, there are a few small bills which remain outstanding and I believe uncollectable, as noted.

Therefore, I request the Town Board to authorize the removal of these personal property tax bills totaling \$542.28.

Thank you



Melissa Pusateri

RECEIVED  
FEB 25 2025

Initial dg

La Pointe  
Delinquent Personal Property  
1-Nov-24

Parcel #	name	amount	interest	Total	
<b>2023 Bills</b>					
014-06059-0000	Belcastro, Tim	\$ 127.89	\$ 7.68	\$ 135.57	
014-06131-0000	Douglas, Clayton	\$ 255.79	\$ 15.35	\$ 271.14	
014-06178-0000	Fraser Development	\$ 127.89	\$ 7.68	\$ 135.57	
014-06019-0000	Saxl, Susan	\$ 299.26	\$ 17.96	\$ 317.22	invalid bill
<b>Totals:</b>		\$ 810.83	\$ 48.67	\$ 859.50	
<b>2022 Bills</b>					
014-06059-0000	Belcastro, Tim	\$ 83.03	\$ 16.19	\$ 99.22	
014-06120-0000	Joe Lind	\$ 102.01	\$ 19.89	\$ 121.90	
014-06050-0000	Richter, Pete	\$ 90.16	\$ 17.58	\$ 107.74	
014-06029-0000	Campbell, Tim	\$ 14.23	\$ 1.28	\$ 15.51	invalid bill
<b>TOTAL:</b>		\$ 289.43	\$ 54.94	\$ 344.37	
<b>2021 Bills</b>					
014-5935-0000	Steve Sabes	\$ 33.06	\$ 1.98	\$ 35.04	invalid bill
014-6077-0000	Madeline Mc Cue	\$ 106.28	\$ 6.38	\$ 112.66	invalid bill
<b>Totals</b>		\$ 428.77	\$ 63.30	\$ 492.07	

**ASHLAND COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

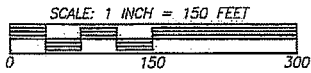
A PARCEL OF LAND LOCATED IN SE 1/4 OF THE NW 1/4 OF SECTION 32, T. 50 N., R. 3 W., IN THE TOWN OF LA POINTE, ASHLAND COUNTY, WISCONSIN



BEARINGS ARE BASED ON THE N-S 1/4 LINE OF SECTION 32, BEING N 00°11'41" E

**TOTAL AREA**  
175,000 SQ. FT.  
4.02 ACRES

NOTE: SEE SHEET 2 FOR ACCESS EASEMENT DETAIL AND ADDITIONAL INFORMATION



WEST 1/4 CORNER SEC. 32  
2-1/2" CAPPED IRON PIPE

NW COR. GITCHE GUMEE EXPANDABLE CONDOMINIUM  
1" IRON PIPE

W 1/4 CORNER TO C 1/4 CORNER - S 89°20'09" E, 2663.97'

GITCHE GUMEE EXPANDABLE CONDOMINIUM

SOUTH 1/4 CORNER SEC. 32  
MAGNAIL

N 1/4 COR. SEC. 32  
4" CAPPED IRON PIPE  
5/8" REBAR

UNPLATTED LANDS BY OWNER

UNPLATTED LANDS

S 1/4 CORNER TO N 1/4 CORNER - N 00°11'41" E, 5287.59'

RECEIVED

Initial dg

UNPLATTED LANDS

3459

**LEGEND**  
● FOUND MONUMENT, AS NOTED  
○ 1" x 18" IRON PIPE, WEIGHING 1.13 LBS/FT, SET THIS SURVEY  
( ) RECORDED INFORMATION  
PIPE DIMENSIONS ARE: OUTSIDE DIAMETER

**CLIENT: HARTZELL**  
JOB NO.: N24/197  
DRAFTED BY: L. SERVINSKY  
DATE DRAFTED: 1/16/2025  
FIELDWORK COMPLETED: 1/15/2025

SCALE: 1 INCH = 150 FEET  
FILE: N:\150nr3w\SEC32  
PSDATA\N20\_123 ACAD\N24\_197  
NB: 446 PG. 58

**NELSON SURVEYING INCORPORATED**

101 N. MAIN STREET  
SUITE 100  
ASHLAND, WISCONSIN 54806  
(715) 838-2202  
WWW.NELSONSURVEYING.COM

SURVEYING YOUR HECK OF THE WOODS SINCE 1954  
MAP NO. CSM 3459

**ASHLAND COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

A PARCEL OF LAND LOCATED IN SE 1/4 OF THE NW 1/4 OF SECTION 32,  
T. 50 N., R. 3 W., IN THE TOWN OF LA POINTE, ASHLAND COUNTY,  
WISCONSIN

**LA POINTE TOWN BOARD APPROVAL**

THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE LA POINTE TOWN BOARD.

\_\_\_\_\_ DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.  
GLENN CARLSON – CHAIRMAN

**TOWN OF LA POINTE PLANNING AND ZONNING APPROVAL**

THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE TOWN OF LA POINTE PLANNING COMMISSION.

\_\_\_\_\_ DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.  
ED SCHAFFER – ZONNING ADMINISTRATOR

3459

<p>CERTIFICATES</p>	<p><b>CLIENT: HARTZELL</b> JOB NO.: N24/197 DRAFTED BY: L. SERVINSKY DATE DRAFTED: 1/16/2025 FIELDWORK COMPLETED: 1/15/2025</p>	<p><b>NELSON SURVEYING INCORPORATED</b> 101 W. MAIN STREET SUITE 100 ASHLAND, WISCONSIN 54806 (715) 682-2832 WWW.NELSONSURVEYING.COM SURVEYING YOUR BACK OF THE WOODS SINCE 1884 MAP NO. CSM 3459 ©</p>
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FILE: N:\150nr3w\SEC32  
PSDATA\N20\_123 ACAD\N24\_197  
NB: 446 PG. 58

SHEET 4 OF 4 SHEETS

# ASHLAND COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_

A PARCEL OF LAND LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 32,  
T. 50 N., R. 3 W., IN THE TOWN OF LA POINTE, ASHLAND COUNTY, WISCONSIN

## PRIVATE ACCESS EASEMENT DETAIL



BEARINGS ARE BASED ON THE  
N-S 1/4 LINE OF SECTION 32,  
BEING N 00°11'41" E

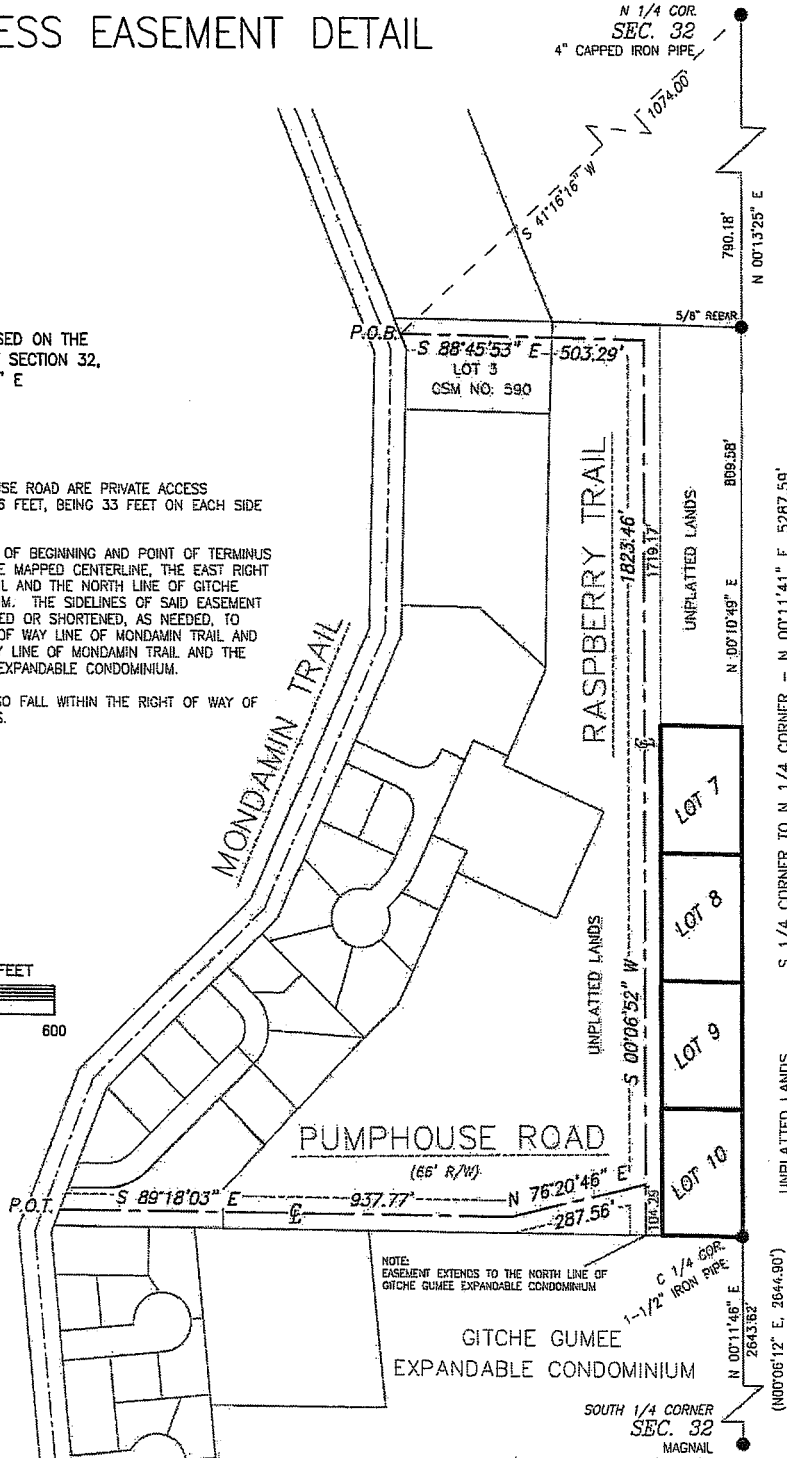
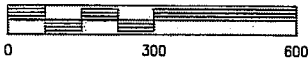
**NOTES:**

RASPBERRY TRAIL AND PUMPHOUSE ROAD ARE PRIVATE ACCESS  
EASEMENTS. THERE WIDTH IS 66 FEET, BEING 33 FEET ON EACH SIDE  
OF THE MAPPED CENTERLINE.

IT IS INTENDED THAT THE POINT OF BEGINNING AND POINT OF TERMINUS  
BE AT THE INTERSECTION OF THE MAPPED CENTERLINE, THE EAST RIGHT  
OF WAY LINE OF MONDAMIN TRAIL AND THE NORTH LINE OF GITCHE  
GUMEE EXPANDABLE CONDOMINIUM. THE SIDELINES OF SAID EASEMENT  
ARE INTENDED TO BE LENGTHENED OR SHORTENED, AS NEEDED, TO  
BEGIN AT THE THE EAST RIGHT OF WAY LINE OF MONDAMIN TRAIL AND  
END AT THE EAST RIGHT OF WAY LINE OF MONDAMIN TRAIL AND THE  
NORTH LINE OF GITCHE GUMEE EXPANDABLE CONDOMINIUM.

WATER AND SEWER UTILITIES ALSO FALL WITHIN THE RIGHT OF WAY OF  
THE PRIVATE ACCESS EASEMENTS.

SCALE: ONE INCH = 300 FEET



PIPE DIMENSIONS ARE OUTSIDE DIAMETER

**LEGEND**  
● FOUND MONUMENT, AS NOTED  
( ) RECORDED INFORMATION

**CLIENT: HARTZELL**  
JOB NO.: N24/197  
DRAFTED BY: L. SERVINSKY  
DATE DRAFTED: 1/16/2025  
FIELDWORK COMPLETED: 1/15/2025

SCALE: 1 INCH = 300 FEET  
FILE: N:\150nr3w\SEC32  
PSDATA\N20\_123 ACAD\N24\_197  
NB: 446 PG. 58

**NELSON  
SURVEYING  
INCORPORATED**

101 W. MAIN STREET  
SUITE 100  
ASHLAND, WISCONSIN 54806  
(715) 782-3387  
WWW.NELSONSURVEYING.COM

SURVEYING YOUR NECK OF THE WOODS SINCE 1854

MAP NO. CSM 3459 ©

SHEET 2 OF 4 SHEETS



**ASHLAND COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

A PARCEL OF LAND LOCATED IN SE 1/4 OF THE NW 1/4 OF SECTION 32,  
T. 50 N., R. 3 W., IN THE TOWN OF LA POINTE, ASHLAND COUNTY,  
WISCONSIN

**SURVEYOR'S CERTIFICATE**

I PETER A. NELSON, PROFESSIONAL LAND SURVEYOR IN THE STATE OF WISCONSIN, HEREBY CERTIFY:

THAT ON THE ORDER OF ROBERT HARTZELL, I HAVE SURVEYED, DIVIDED AND MAPPED A PARCEL OF LAND LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 32, T. 50 N., R. 3 W., IN THE TOWN OF LA POINTE, ASHLAND COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

TO LOCATE THE POINT OF BEGINNING, COMMENCE AT THE SOUTH 1/4 CORNER OF SECTION 32 AND RUN, N 00°11'46" E, 2643.62 FEET ON THE MONUMENTED N-S 1/4 LINE OF SAID SECTION 32, TO THE MONUMENTED CENTER 1/4 CORNER, WHICH IS THE POINT OF BEGINNING.

THENCE FROM SAID POINT OF BEGINNING BY METES AND BOUNDS:

LEAVING SAID N-S 1/4 LINE, N 89°18'03" W, 167.00 FEET. THENCE N 00°06'52" E, 1044.22 FEET. THENCE S 89°18'03" E, 168.20 FEET TO SAID N-S 1/4 LINE. THENCE ON SAID N-S 1/4 LINE, S 00°10'49" W, 1044.21 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 175,000 SQUARE FEET, WHICH IS 4.02 ACRES.

SAID PARCEL IS SUBJECT TO EASEMENTS, RESTRICTIONS, RESERVATIONS AND RIGHTS OF WAY OF RECORD OR USE, IF ANY;

THAT THIS MAP IS A TRUE REPRESENTATION OF SAID SURVEY;

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES, THE TOWN OF LA POINTE SUBDIVISION CONTROL ORDINANCE AND THE ASHLAND COUNTY SUBDIVISION CONTROL ORDINANCE IN MAKING SAID SURVEY, SUBDIVISION AND MAP; AND

THAT SAID SURVEY AND MAP ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

\_\_\_\_\_  
PETER A. NELSON PLS -- 3071

**ASHLAND COUNTY SURVEYOR'S CERTIFICATE OF APPROVAL**

AS ASHLAND COUNTY SURVEYOR, I AM APPROVING THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IN THAT IT COMPLIES WITH SECTION 236.34 OF THE WISCONSIN STATUTES, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE ASHLAND COUNTY SUBDIVISION CONTROL ORDINANCE.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

\_\_\_\_\_  
PATRICK MCKUEN  
ASHLAND COUNTY SURVEYOR

**ASHLAND COUNTY ZONING APPROVAL**

THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE ASHLAND COUNTY ZONING DEPARTMENT.

\_\_\_\_\_  
BRUCE BLAKEMAN - ZONING ADMINISTRATOR DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

CERTIFICATES

CLIENT: HARTZELL

JOB NO.: N24/197  
DRAFTED BY: L. SERVINSKY  
DATE DRAFTED: 1/16/2025  
FIELDWORK COMPLETED: 1/15/2025

FILE: N:\150nrJw\SEC32  
PSDATA\N20\_123 ACHD\N24\_197  
NB: 446 PG. 58

SHEET 3 OF 4 SHEETS

**NELSON**  
**SURVEYING**  
**INCORPORATED**

SURVEYING YOUR BACK OF THE WOODS SINCE 1854

101 W. MAIN STREET  
SUITE 100  
ASHLAND, WISCONSIN 54805  
(715) 687-2682  
WWW.NELSONSURVEYING.COM

MAP NO. CSM 3459 ©

3459

**MEMORANDUM OF UNDERSTANDING (MOU)  
FOR SCHOOL CRISIS- LAPOINTE TOWN HALL USE**

Date:

This Memorandum of Understanding addresses an agreement between the **Town of LaPointe** and the **School District of Bayfield** for emergency placement of students in case the LaPointe Elementary School is unsafe for the occupancy of students. Specifically, the Town of LaPointe's Town Hall, located at 240 Big Bay Road in the Town of LaPointe, may be used for this purpose.

**Purpose**

Disasters of a large scale that occur within school districts may overwhelm the resources of that district. While this is an infrequent occurrence, it is best to be prepared for the possibility of such an occurrence by entering into agreements with outside entities. Such agreements help institutions offer services to each other following major disasters. Past experience has shown that when a large-scale disaster occurs, it is difficult to coordinate services without some planning. Due to this, the School District of Bayfield agrees to utilize designated space within the Town of LaPointe Town Hall for temporarily harboring school students and staff during an emergency in which the LaPointe Elementary school is unsafe for the occupancy of these individuals.

**Background**

The origin of this agreement can be found in school safety legislation. According to this legislation, all school districts are required to have a school safety plan in place. Part of the safety plan includes disaster response procedures. Typically, it is expected that individual schools and/or school districts will manage their own crises using their school safety plan. This memorandum addresses those occurrences, infrequent though they may be, which tax the resources of the school district to the point where outside help is required.

**Agreement**

1. The school district has the responsibility of responding to its own crises. Additionally, it is the district administration's responsibility to determine when the resources of the district are no longer adequate to deal with a situation. It is the district administration's responsibility to ask for assistance when it is deemed necessary.
2. If school disaster response assistance is needed in the form of a need for the use of the LaPointe Town Hall, a district-level administrator or designee will contact Town of LaPointe personnel.
3. The Town of LaPointe will prioritize and accommodate such emergency requests for use to the LaPointe Town Hall to the best of its ability at the time of the request. It shall be noted that the LaPointe Town Hall is regularly used for events, and has no ability or obligation to forecast emergency use needs for the LaPointe Town Hall. The Town of LaPointe therefore cannot completely mitigate the inherent obstacles created by normal use of the LaPointe Town Hall during emergency events.
4. The School District of Bayfield shall be responsible for the transport of all persons to and from the LaPointe Town Hall during an emergency use occurrence.
5. The School District of Bayfield shall be responsible for procuring and maintaining LaPointe Town Hall keys and ensuring they are up to date.
6. The School District of Bayfield shall be responsible for any and all damage to the LaPointe Town Hall or expenses incurred by the Town of LaPointe during the School District of Bayfield's use.

7. The School District of Bayfield shall be liable for any civil claims resulting from emergency use of the LaPointe Town Hall by the School District of Bayfield.

The signatures below indicate an agreement to abide by this Memorandum of Understanding for crisis response, pledges cooperation and problem solving, and agrees to respond appropriately as described above for the good of the district and the Town.

**Term**

This Memorandum will be in force on the date first signed below, and will continue until terminated. This Memorandum will be reviewed annually. Involved entities that no longer wish to participate in this Memorandum of Understanding shall notify, in writing, within 30 days, the following: District Administrator, School District of Bayfield; Town Administrator, Town of LaPointe.

\_\_\_\_\_  
District Administrator, School District of Bayfield

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Administrator, Town of LaPointe

\_\_\_\_\_  
Date

**MEMORANDUM OF UNDERSTANDING (MOU)  
FOR SCHOOL CRISIS RESPONSE MUTUAL AID**

**Date:** \_\_\_\_\_

This Memorandum of Understanding addresses agreement between the **Town of LaPointe** and the **School District of Bayfield** for emergency placement of students in case school is unfit for occupancy.

**Purpose**

Disasters of a large scale that occur within school districts may overwhelm the resources of that district. While this is an infrequent occurrence, it is best to be prepared for the possibility of such an occurrence by entering into mutual aid agreements with other school districts, county emergency services, and county mental health services. Such mutual aid agreements help institutions offer services to each other following major disasters. Past experience has shown that when a large-scale disaster occurs, it is difficult to coordinate services without some planning.

**Background**

The origins of this Memorandum can be found in two pieces of legislation. The first is the state Emergency Services Act. This Act is designed to help mitigate the effects of natural and man-made disasters. Among its provisions, the Act calls for disaster response partnership agreements within and between the various regions of the state. These response partnerships institutionalize the practice of "mutual aid" already employed by emergency response personnel (e.g., firefighters). Mutual aid allows regions to share emergency response resources whenever a given disaster is beyond local control.

The second origin of this agreement can be found in school safety legislation. According to this legislation, all school districts are required to have a school safety plan in place. Part of the safety plan includes disaster response procedures.

Typically, it is expected that individual schools and/or school districts will manage their own crises using their school safety plan. This Memorandum addresses those occurrences, infrequent though they may be, which tax the resources of the school district to the point where outside help is required.

An example of this type of occurrence was the schoolyard shooting in 1989 at Cleveland School in Stockton, California. It required a crisis response that not only overwhelmed the school district's resources but also overwhelmed the County Mental Health Department. Significant coordination was required to meet the needs of the students and staff. This experience has shown the importance of crisis response planning.

**Agreement**

1. Each individual school district has the responsibility of responding to its own crises. Additionally, it is the district administration's responsibility to determine when the resources of the district are no longer adequate to deal with a situation. It is the district administration's responsibility to ask for assistance when it is deemed necessary. Mutual aid support is not provided without a request from a district-level administrator.
2. If school disaster mutual aid response assistance is needed, a district-level administrator or designee will contact the regional-level Crisis Response Team's Mutual Aid Coordinator to request assistance.

3. The regional-level Crisis Response Team's Mutual Aid Coordinator will record requests for help on a call-out form developed specifically for that purpose. This documentation will indicate who is requesting help, what type of help is requested, when it is needed, where it is needed, and whether the help being requested is volunteer help or is paid help.
4. The issue of payment is raised because it is possible that an emergency situation can turn into a disaster, which will require federal assistance, at which point there may be reimbursement for costs for disaster response.
5. Following a request for mutual aid assistance, the regional-level Crisis Response Team's Mutual Aid Coordinator will contact appropriate resources for the first response. The choice of which resources or school districts to contact may be based on geographic considerations (i.e., proximity to requesting district), but can also be based on other considerations (i.e., choosing a district that has not already been asked to provide mutual aid support).
6. School districts offering to provide mutual aid to a requesting district will provide only credentialed personnel. Responding Mental Health Services staff will be either licensed clinicians or registered interns (psychiatrist, psychologist, licensed clinical social worker or professional counselor, or marriage or family counselor). Generally speaking, only staff that has been trained in crisis response will be deployed.
7. Responding districts will provide assistance for up to three days. At the end of the three days, further agreements between individual districts, Mental Health Services, Office of Education, and Office of Emergency Services will be necessary in order to provide further assistance.
8. Unless otherwise specified, shifts of work shall be eight hours long for the three-day period.
9. The district requesting the help shall supply supplies for classroom activities, such as art supplies and writing materials, unless otherwise specified in the request for assistance.
10. Participating districts agree to meet annually to ensure appropriate response procedures are still viable.

The signatures below indicate an agreement to abide by this Memorandum of Understanding for crisis response to school districts, pledges cooperation and problem solving, and agrees to respond appropriately for the good of the district and the County.

**Term**

This Memorandum will be in force on the date first signed below, and will be self-renewing. This Memorandum will be reviewed annually. Districts that no longer wish to participate in this Memorandum of Understanding shall notify, in writing, within 30 days, the following departments:

*J. M. ...* 8/13/18  
 Director, Office of Emergency Services

*M. ...* 3/2/18  
 Town of LaPointe

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## ATTACHMENT A

### MEMORANDUM OF UNDERSTANDING (MOU) FOR SCHOOL CRISIS RESPONSE MUTUAL AID BETWEEN THE TOWN OF LA POINTE AND THE BAYFIELD SCHOOL DISTRICT

#### Purpose

The Bayfield School District has requested crisis response mutual aid from the Town of La Pointe for students and staff at the La Pointe School should the structure become unfit for occupancy.

#### Background

The La Pointe School is a school building in the Bayfield School District. The La Pointe School is located on Madeline Island, a twenty-minute ferry ride from the mainland. Children from kindergarten to fifth grade are educated there; most or all of the children reside on the island. Staff include one full-time teacher; one part-time teacher, an aide, and a janitor/bus driver.

#### Conditions of Agreement

1. School personnel from either Bayfield School District Administration or from the La Pointe School will contact 911 if needed, or will contact one or more of the Town staff, in this order, to describe the situation:

NAME	TITLE	CONTACT INFORMATION	
Bill Defoe	Police Chief	911*	715-209-7754 - cell
Lisa Potswald	Town Administrator	715-747-6914 - work	218-348-3316 - cell
Rick Reichkitzer	Fire Chief	911*	715-209-1524 - cell
Paul Goetsch	Town Foreman	715-747-6855 - work	715-209-0782 - cell
Cindy Dalzell	Ambulance Service	911*	715-209-8644 - cell

\*911 Dispatched through Ashland County

2. Once contacted or dispatched, Town staff will report to the school to assess the situation and, if needed, make arrangements to move the children to a safe location, most likely either the EMS Building, located at 320 Big Bay Road, or the Town Hall, located at 240 Big Bay Road.

3. Town staff will keep in contact with Bayfield School District staff to ensure that the children's parents have been notified that the children have been moved to another location, and what the location is.

4. Town staff will remain with the children at the location they have been taken to until all have been picked up by their parents. Town staff will report to the Bayfield School District staff when all children have been picked up.

#### Term

The Town of La Pointe Administrator and the School Superintendent are responsible to review this document on a calendar year basis. If either party no longer wishes to participate in this Memorandum of Understanding, it will notify, in writing, within 30 days, the other party.

Chapter 205

BUILDING CONSTRUCTION

[HISTORY: Adopted by the Town Board of the Town of La Pointe 5-14-2005; Amended 6-4-2020; Amended 7-23, 2024, Amended XX-XX-2025]

§ 205-1. Adoption of Uniform Dwelling Code.

Pursuant to § 101.65, Wis. Stats., the Town Board adopts a building code for new one- and two-family dwellings and all new additions and alterations to one- and two-family dwellings.

§ 205-2. Purpose.

The purpose of this article is to promote the development of certain minimum standards for quality housing, to protect the health, safety and welfare and to maintain required uniformity with the administrative and technical requirements of the Wisconsin Uniform Dwelling Code.

§ 205-3. Jurisdiction.

This article shall be applied and enforced within the boundaries of the Town of La Pointe, within the boundaries of Ashland County, pursuant to § 101.65, Wis. Stats.

§ 205-4. Administration and enforcement.

The Town Board shall appoint or establish a contract with a qualified independent Building Inspector who shall administer and cause the enforcement of this article. The Building Inspector shall be certified by the Department of Safety and Professional Services as specified by §101.66(2), Wis. Stats.

§ 205-5. UDC building permits.

No owner or contractor may commence construction of any building or mechanical system prior to obtaining a valid permit from the Town's designated UDC Building Inspector. The construction which shall require a permit includes, but is not limited to:

- A. New one- and two-family residential buildings *and* commercial buildings, including agricultural buildings, detached structures and residential accessory buildings.
- B. Additions that increase the physical dimensions of a building, including decks.
- C. Alterations to the building structure

§ 205-6. Permit and inspection fees.

Uniform Dwelling Code (UDC) permit and inspection fees due shall be paid by the applicant directly to the designated independent Building Inspector appointed by the Town.

RECEIVED

Initial dg

**§ 205-7. Violations and penalties.**

- A. No person, entity or firm shall construct *or* remodel ~~or repair~~ any dwelling in violation of any of the provisions of this code. Pursuant to §§ 101.66 and 101.77, Wis. Stats., whoever violates this code shall forfeit to the Town of La Pointe not less than \$25 nor more than \$1,000 for each violation, together with the costs of prosecution. Each day that the violation continues, upon written notice, shall constitute a separate offense.
- B. Fees may be doubled if work is commenced prior to the issuance of a permit.
- C. Violations discovered by the Building Inspector shall be corrected within 30 days after written notice is given, or more if allowed by the Inspector.
- D. Violations of this ordinance shall constitute a public nuisance that may be enjoined by civil action, as well as all other legal remedies available to the Town including but not limited to injunctive relief.

**§ 205-8. Responsibility construed.**

This article and all inspections and approvals thereunder shall not be construed as establishing any legal responsibility on the part of the Town of La Pointe or any of its agents or employees for the design or construction of any building or structure. The sole responsibility for code compliance and care in construction shall be vested in the property owner, builder or contractor.

**§ 205-9. Higher standards prevail.**

In any case where a provision of this article is found to be in conflict with a provision of any zoning, building, fire, safety or health ordinance or code within the boundaries of the Town of La Pointe existing on the effective date of this article, any provision which establishes the higher standard for the promotion and protection of the health and safety of the people shall prevail.

**§ 205-10. Adoption of state codes.**

The Town of La Pointe hereby adopts the following Chapters of the Wisconsin Administrative Code, as well as all subsequent revisions for local enforcement:

- A. Chapter SPS 302.31, the Plan Review Fee Schedule
- B. Chapter SPS 305, Credentials
- C. Chapter SPS 316, the Electrical Code
- D. Chapters SPS 320-325, the Uniform Dwelling Code
- E. Chapter SPS 327, Campgrounds
- F. Chapters SPS 361 through 366, the Wisconsin Commercial Building Code.
- G. Chapters SPS 375 through 379, Buildings Constructed Prior to 1914



H. Chapters SPS 381 through 387, the Uniform Plumbing Code

**§ 205-11. Certified municipality.**

The Town has adopted the Certified Municipality Status as described in SPS 361.60 of the Wisconsin Administrative Code.

The Town shall assume the following responsibilities for the Department of Safety and Professional Services:

1. Provide inspection of commercial buildings with certified commercial building inspectors.
2. Provide plan examination of commercial buildings with certified commercial building inspectors.

\*\*\*\*\*

The above corrections are necessary for the Town of LaPointe to comply with § 205-10 Adoption of State Codes, which states “The Town of LaPointe hereby adopts the following Chapters of the Wisconsin Administrative Code, as well as all subsequent revisions for local enforcement”.

§ 205-10 includes:

“D. Chapters SPS 320-325, the Uniform Dwelling Code”

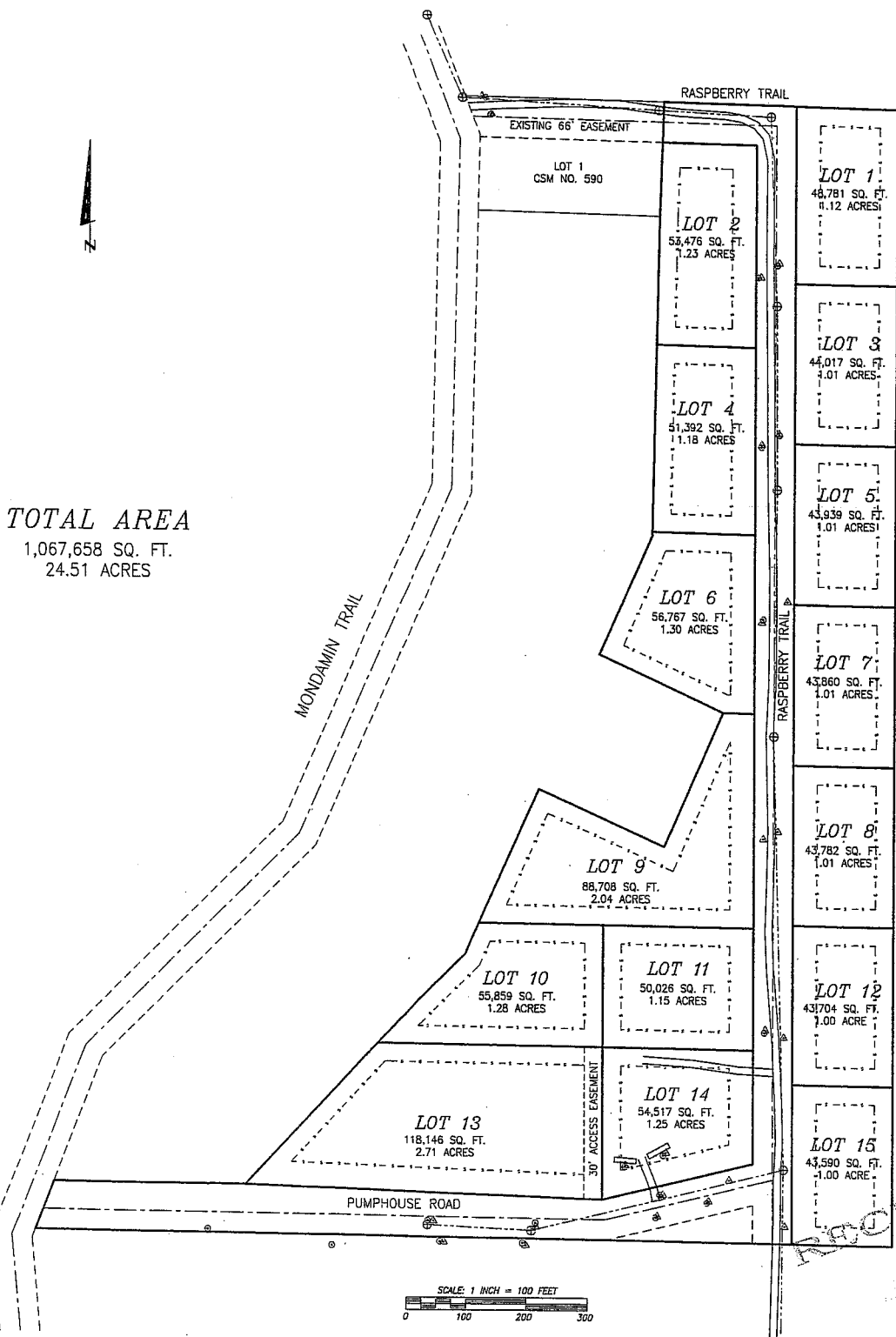
SPS Chapter 320 ADMINISTRATION AND ENFORCEMENT includes SPS Chapter 320.5 EXEMPTIONS which states:

- (3) REPAIRS. The provisions of this code do not apply to repairs or maintenance to dwellings or dwelling units, or to the repair of electrical, plumbing, heating, ventilation, air conditioning and other systems installed therein.
- (4) ACCESSORY BUILDINGS. With the exemption of SPS 321.08 (1), the provisions of this code do not apply to detached garages or to any accessory building detached from the dwelling.
- (5) DETACHED DECKS. The provisions of this code do not apply to detached decks provided the deck does not serve an exit from the dwelling.
- (6) FARM BUILDINGS. The provisions of this code do not apply to the buildings used exclusively for farm operations and not for human habitation.

(5) TB.TA, A, Clerk, ZA, Public

# PRELIMINARY SUBDIVISION

PART OF THE NE 1/4 OF THE NE 1/4 AND THE SE 1/4 OF THE NE 1/4 OF SECTION 32, T. 50 N., R. 3 W., IN THE TOWN OF LA POINTE, ASHLAND COUNTY, WISCONSIN



RECEIVED

dg

### LEGEND

- ⊕ SANITARY SEWER MANHOLE
- △ SANITARY SEWER LATERAL
- ⊙ WATER MAIN - CURBSTOP

CLIENT: HARTZELL

JOB NO.: N25/026  
 DATE DRAFTED: 2/18/25  
 DRAFTED BY: L. SERVINSKY

SCALE: 1 INCH = 100 FEET

FILE: N:\150nr3w\SEC32  
 PACSOFT: \PFDATA\N20\_123.PRJ  
 AUTOCAD: \2025\_HARTZELL PLAT\2025\_PRELIM HARTZELL PLAT.dwg

**NELSON**  
**SURVEYING**  
**INCORPORATED**

101 W. MAIN STREET  
 SUITE 100  
 ASHLAND, WISCONSIN 54806  
 (715) 832-2892  
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SURVEYING NORTHERN WISCONSIN SINCE 1954

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING**

**FEBRUARY 25th, 2025**

**5:00PM at Town Hall**

*Draft Minutes*

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor Samantha Dobson

**Staff Present:** Airport Manager Paul Wilharm, Town Administrator Max Imholte, Zoning Administrator Ed Schaffer, Town Clerk Alex Smith

**Public Present:** Lauren Schuppe, John Carlson, Paul Brummer, Elena Bangeeva-Erickson, Jim Peters (via zoom)

**Call to Order:** at 5:00pm

**I. Public Comment A\***

Paul Brummer mentioned the article in the Island Gazette about the Wastewater Treatment Plan and Sanitary Sewer Improvements did not include any numbers.

Lauren Schuppe notified the public that there is a school presentation for improvements that is a referendum in the upcoming election. The meeting is Tuesday, March 4th at 5pm.

Sue Brenna thanked the windsled and ice road crew for their hard work.

**II. Administrative Reports**

A. Town Administrator's Report: Placed on file by unanimous consent.

**III. Public Works**

A. Roads, Dock, Harbor: Nothing to report at this meeting.

B. Parks: Nothing to report at this meeting.

**IV. Committees**

A. Planning and Zoning

1. Changes to Ordinance 205 (First Reading):

The Town Board conducted the first reading of the possible changes to Ordinance 205 recommended by the Town Plan Commission. No action was taken.

B. Committee Minutes: Placed on file by unanimous consent.

**V. Town Hall Administration**

A. Budget Summary Report:

Motion to approve the budget summary report, S. Dobson/M. Anderson, 5 Ayes, Motion Carried.

B. Authorize additional application for capital projects borrowing:

Glenn Carlson clarified the rationale behind additional capital projects borrowing and the additional \$800,000. Motion to authorize the Town Administrator to pursue loan options with either Bremer or Board of Commissioners of Public Lands, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

C. Award Bid/Approve Contract for 2025 Tree Removal:

Motion to award C.A Nelson and

Son Dock Construction and approve contract for 2025 Tree Removal, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

**VI. Vouchers**

A. Town of La Pointe:

Motion to approve the vouchers in the amount of \$102,231.96, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**VII. Alternative Claims**

A. September 2024:

Motion to approve the September 2024 alternative claims in the amount of \$162,996.63, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

B. January 2025:

Motion to approve the January 2025 alternative claims in the amount of \$1,541,296.30, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report**

A. December 2024 Report: Deferred.

B. January 2025 Report: Deferred.

**IX. Minutes**

A. Regular Town Board Meeting - February 11<sup>th</sup>, 2025

Motion to approve the minutes from 2/11 as presented, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

**X. Emergency Services**

A. Fire Department

1. Ashland County Sheriff eDispatches MOU:

Motion to approve the Ashland County Sheriff eDispatches MOU, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

B. Ambulance

1. Approve sale of EKG monitor:

Motion to approve the sale unless the clinic can use, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

**XI. Public Comment B\*\***

John Carlson requested a spelling correction of his name in the minutes. He also voiced concerns with the financials of the ferry/town. He suggested the Town Board watch the recording of the recent Affordable Housing Advisory Committee meeting.

**XII. Liquor Licenses:** Nothing to report at this meeting.

**XIII. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy

B. Sargent Claim vs Town of La Pointe

No closed session. No new updates at this time.

**XIV. New Agenda Items for Future Meetings**

Open Bids for Dust Abatement and Trash Compactor Replacement

Treasurer's Reports

**XV. Adjourn:** Motion to adjourn, S. Brenna/M, Anderson, 5 Ayes, Motion Carried. 5:28PM

**Submitted by Town Clerk, Alex Smith.**

DRAFT

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY February 27<sup>th</sup>, 2025**  
**9:00 a.m. at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson (via Zoom), Evan Erickson Jr., Susan Widmar

**Commissioners Absent:** Pete Ross, Jay Wiltz

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

**Public Present:** Cal Linehan (via Zoom), Robin Trinko Russell

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*: See attached.
4. Minutes – 2/20/25: Motion by M. Collins to approve the minutes from 2/20/25 as presented, seconded by E. Erickson, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: Motion by E. Erickson to place the CAO report on file, seconded by M. Collins, all in favor, motion carried.
6. Harbor Assistance Program Grant Update: Discussion on misunderstanding of how expenses are paid. The Town/Harbor Commission will need to cover all expenses and then request for reimbursement from the Harbor Assistance Program which can take up to 30 days. G. Carlson and C. Linehan to discuss.
7. Student Travel Policy Review: M. Collins suggests minor changes to the policy. Motion by E. Erickson to approve the policy with changes, seconded by S. Widmar, all in favor, motion carried.
8. Consider Short Term Loan from Town: Motion by Z. Montagne to table the loan topic, seconded by E. Erickson, all in favor, motion carried.
9. 2025 Tariff Discussion and Possible Approval: Motion by E. Erickson to approve the 2025 Estimated Rate Column, seconded by M. Collins, all in favor, motion carried.
10. Review of MIFL Management Contract: Motion by E. Erickson to go into closed session, seconded by S. Widmar, roll call vote, 5 ayes, motion carried. Meeting in closed session at 9:58am. G. Carlson left the meeting in closed session at 9:58am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business,

whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

Motion by Z. Montagne to come out of closed session, seconded by M. Collins, all in favor, motion carried. Meeting back in open session at 10:23am.

11. Approval of Bills: Motion by E. Erickson to approve the bills in the amount of \$65,561.63, seconded by M. Collins, all in favor, motion carried.
12. Future Agenda Items: Harbor Assistance Program Update, Short Term Loan from Town, Operations Update, Bills.
13. Meeting Dates: Thursday, March 6<sup>th</sup>, 2025, at 9am.
14. Public Comment B\*\*\*: None.
15. Adjourn: Motion by M. Collins to adjourn the meeting, seconded by E. Erickson, all in favor, motion carried. Meeting adjourned at 10:29am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, March 6<sup>th</sup>, 2025, L. Burtaux.

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY February 20<sup>th</sup>, 2025**  
**9:00 a.m. at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr., Jay Wiltz, Susan Widmar

**Commissioners Absent:** Pete Ross

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Katie Kisner, Chief Administrative Officer

**Public Present:** Cal Linehan, Robin Trinko Russell

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*: None.
4. Minutes – 2/6/25 & 2/12/25: Motion by M. Collins to approve the minutes as presented, seconded by E. Erickson, comment by G. Carlson that there is a transposition in his last name in item #4 from the minutes of February 6<sup>th</sup>.
5. Chief Administrative Officer Report – Katie Kisner: Motion by E. Erickson to put the report on file, seconded by M. Collins, all in favor, motion carried.
6. 2025 Tariff Discussion and Possible Approval: Discussion regarding the increase in tariffs. Motion by Z. Montagne to table the discussion/approval, seconded by S. Widmar, all in favor, motion carried.
7. 2025 Schedule Discussion: Motion by G. Carlson to approve the new schedule, seconded by J. Wiltz, all in favor, motion carried.
8. Review of MIFL Management Contract: Motion by E. Erickson to go into closed session, seconded by Z. Montagne, roll call vote, 6 ayes, motion carried. Meeting in closed session at 9:34am.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

Motion by G. Carlson to move into open session, seconded by Z. Montagne, all in favor motion carried. Meeting back in open session at 10:02am.

9. Approval of Bills: Motion by G. Carlson to approve the bills in the amount of \$254,479.17 and \$600.00, seconded by M. Collins, all in favor, motion carried.



10. Future Agenda Items: Student policy review, tariffs, review of management contract, bills, possible short-term borrowing from the town.
11. Meeting Dates: Thursday, February 27<sup>th</sup> at 9am.
12. Public Comment B\*\* : None.
13. Adjourn: Motion by Z. Montagne to adjourn, seconded by S. Widmar, all in favor, motion carried. Meeting adjourned at 10:06am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, February 27<sup>th</sup>, 2025, L. Burtaux.

Evan Erickson-Temporary MRF Supervisor

2/26/2025

Town of LaPointe Administrator and Board of Supervisors

Max and Town of LaPointe Board of Supervisors

The role that I took on as the temporary MRF supervisor was to clean up the facility, along with finding ways to make the department run more efficiently and reduce costs. Currently the one area that I am seeing in the winter months is the amount of idle time here at the MRF. In this letter I would like to inform you of what I have learned and how we could use the taxpayer's dollar more wisely.

Since I have started this position, we have been busy working on cleaning up the facility and organizing the materials that were collected at the MRF. We are about 95% done with getting things cleaned up, and with that we are getting a true picture of how things will operate in the future. What I have been seeing is a lot of down time and waiting around for customers. In a typical day, the first customers do not come in until after 9:30, and the last of the customers come in around 2:00. Mondays appear to be the slowest out of all the days. What it comes down to is that it is not efficient to be open on the same number of days in the winter that we are open during high summer.

One of the questions you may have may be, what has changed? One of the things that we have worked for here at the MRF is to reduce the amount of times we handle items. Having to move items 2 or 3 times is not an efficient use of time, and it's best to have things laid out so items are only moved once. We have worked on setting up the main building so that when a customer brings in items such as batteries, fry oil, engine oil, and recycling, ect, we put it directly into the bin it needs to be in for transport off the island. Another big help is that we went to single stream for paper and plastic. By going to single stream, labor has been reduced, and floor space has been increased, because we no longer have to store and bail 3 different products.

The way that I am seeing things, there are 3 different routes that the board could go. The first option would be to leave things the way that they are and be open 3 days a week. The second option would be to reduce hours from December 1<sup>st</sup> to April 1st on the 3 days a week to 10AM-1PM. The 3<sup>rd</sup> option would be to keep the current hours and cut out Mondays from December 1<sup>st</sup> to April 1st. Looking at other facilities in the area, during the summer they are open 2 to 3 days a week, and during the winter they are only open on Saturdays. The reduction of hours here at the MRF would mean that MRF crew would be more time available to help the public works department with snow plowing, or any other work that needs to be done for town.

If you have any questions and/or would like to come take a tour of the facility you're welcome to come during open hours, or can email me at [recyclingsupervisor@townoflapointewi.gov](mailto:recyclingsupervisor@townoflapointewi.gov)

Respectfully submitted,

Evan Robert Erickson

(5) TB, TA, A, Clerk, Public

Zoning Report 1/31/2025

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

ZONING REPORT 2/28/2025

Building/Land Use Permits	2025		2024	
	Value	Number	Value	Number
County	\$350.00	2	\$500.00	1
Town	\$110.00	1	\$438.30	2
Total	\$460.00	3	\$938.00	3

Town Revenue (2025 to date)		Town Revenue (through 2/28/24)	
Permits	\$110.00	Permits	\$438.30
Variance	0	Variance	0
CSM	0	CSM	\$0
Special exception	0	Special exception	\$0
CUP	0	CUP	0
Map Change	0	Map Change	0
Total	\$110.00	Total	\$438.30

Vacation Rental Permits

Source	2025 (to date)		Through 2/28/2024	
	Permits	Revenue	Permits	Revenue
Rentals by owner	8	\$2950.00	0	\$0
Madeline Island Vacations	1	\$500.00	0	\$0
The Inn on Madeline Island	0	0	0	\$0
Total rental properties	9	\$3450.00	0	\$0

There are no comparisons for 2024 for rental permits because I did not start processing permits last year until the revised Rental Ordinance was finished.

Two of the rental applications processed this month were from new applicants. I received zero land use applications in February.

RECEIVED

DATE: 02/28/2025

Initial: dg

**Zoning Report 1/31/2025**  
**Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)**

DATE	SANITARY PERMIT #	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	Parcel number 014	PROJECT TYPE	TOWN FEE	COUNTY FEE
1/9/2025			2025-01	James Almendinger	633	Spruce Ln	00003-0500	Accessory	\$ 110.00	
1/28/2025		9233		Farmhouse Inn	852	Main St.	00470-0800	Solar		\$ 175.00
1/28/2025		9234		Farmhouse LLC	284	Middle Rd	00438-0100	Solar		\$ 175.00

Respectfully submitted,  
 Ed Schaffer  
 Zoning Administrator



TOWN OF LA POINTE  
PO Box 270  
LA POINTE, WISCONSIN 54850  
715-747-6913

(5) TB, TA, A, Clerk, PWD, Public

PO# 2025-5

# Purchase Order Form

GOVERNMENT AGENCY TAX EXEMPT  
- All Sales are Tax Exempt -

Date of Request 2-28-2025 **Is this Expenditure Currently in the Budget? (circle)** Y N  
 Person's Name Pete Wiggins **If not, where will funds come from** \_\_\_\_\_  
 Budget Line Item # 57620-000 Currently in budget line item \$ 13,500  
 Project Name Mower Replacement Date Needed ASAP  
 Purpose Replace our old riding lawn mower that was auctioned off last fall  
 Amount Estimate 8,900 Checked State Purchasing Website (circle) Y N  
 Date Town Board approved: \_\_\_\_\_ SDS Needed? \_\_\_\_\_  
 Actual Cost \_\_\_\_\_ Actual Purchase Date \_\_\_\_\_

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

Vendor #1 Lulich implement, Mason WI Amount \$ 12,800  
 Vendor #2 Northland lawn & Sport Mason WI Amount \$ 10,100  
 Vendor #3 Ranger small engine, Hayward WI Amount \$ 8,899

Why did you pick this vendor Best price, Reliable and easily serviceable machine

Chairperson \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #2 \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #3 \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #4 \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #5 \_\_\_\_\_ Date \_\_\_\_\_  
 Town Administrator [Signature] Date 3/3/25

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

## CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration \_\_\_\_\_ YES \_\_\_\_\_ NO  
 \$5,001 - Signed by Town Board \_\_\_\_\_ YES \_\_\_\_\_ NO Date Contract to TB \_\_\_\_\_  
 Publishing/posting Needed? \_\_\_\_\_ YES \_\_\_\_\_ NO If yes, date(s) \_\_\_\_\_  
 Initial: dw

RECEIVED



**Work Order 133584**

Thank you for your business! Items must be returned in the original package with receipt within 30 days and are subject to a 20% restocking fee. No returns on electrical parts or special ordered parts.

Bill To				Ship To		
Town of LaPointe 240 Big Bay RD La Pointe, WI 54850						
Customer	Contact	Customer Tax Number	Phone	Cell Phone	Transaction	PO Number
41388	Evan Erickson		(715) -	(715) 209-8626	Estimate	
Counter Person	Sales Person	Date Printed	Reference	Email Address		Department
Fred	House Account	02/26/25	133584	erickson@townoflapointewi.gov		Counter Sales

Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
5902061	FERW	IS700B2760SS	1		1		\$8,799.00	\$8,899.00

Description	Qty	Net Each	Amount
\$100 Setup Fee	1	\$100.00	\$100.00

**Note:**  
Will need tax form filled out  
Bis Assit \$400.00 FW

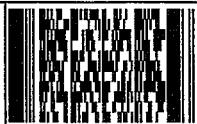
Sub Total	\$8,899.00
Miscellaneous	\$0.00
Labor	\$0.00

Tax Type	Tax Rate	Tax Amount
Wisconsin Sales Tax	5.5000%	\$0.00
<b>Sales Tax Total</b>		<b>\$0.00</b>

**Grand Total \$8,899.00**

Thank you for your business! Items must be returned in the original package with receipt within 30 days and are subject to a 20% restocking fee. No returns on electrical parts or special ordered parts.

Notes:



Customer acknowledges receipt thereof:



TOWN OF LA POINTE  
 PO Box 270  
 LA POINTE, WISCONSIN 54850  
 715-747-6913

(5) TB, TA, A, Clerk, PWD, Public

PO# 2025-6

# Purchase Order Form

GOVERNMENT AGENCY TAX EXEMPT  
 - All Sales are Tax Exempt -

Date of Request 2-28-2025 **Is this Expenditure Currently in the Budget? (circle)**  Y  N

Person's Name Pete Wiggins **If not, where will funds come from** \_\_\_\_\_

Budget Line Item # 57324-000 Currently in budget line item \$ 11,539

Project Name Carb Sweeper Attachment Date Needed ASAP

Purpose Reduce man hours manually sweeping curbs. This Attachment will allow us to complete this task in one day w/ 4 hrs people as opposed to 2-3 days with 4 people.

Amount Estimate \_\_\_\_\_ **Checked State Purchasing Website (circle)**  Y  N

Date Town Board approved: \_\_\_\_\_ SDS Needed? \_\_\_\_\_

Actual Cost \_\_\_\_\_ Actual Purchase Date \_\_\_\_\_

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

- Vendor #1 Skid Pro Attachments Amount \$ 7685
- Vendor #2 McLaren Industries Amount \$ 6,400 + Shipping
- Vendor #3 Quick Attach Attachments Amount \$ 7,200 + Shipping

Why did you pick this vendor 3 year warranty, free shipping, Best Reviews out of the 3 vendors

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #2 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #3 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #4 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #5 \_\_\_\_\_ Date \_\_\_\_\_

Town Administrator [Signature] Date 3/2/25

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

## CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration  YES  NO

\$5,001 - Signed by Town Board  YES  NO Date Contract to TB \_\_\_\_\_

Publishing/posting Needed?  YES  NO If yes, date(s) \_\_\_\_\_

RECEIVED

Initial dg





Skid Pro Attachments  
 807 McKay Ave S  
 Alexandria MN 56308  
 United States

# Estimate

EST89478  
 2/17/2025

**Bill To**  
 PETER WIGGINS  
 CITY OF LA POINTE  
 PO Box 270  
 LA POINTE WI 54850  
 United States

**Ship To**  
 PETER WIGGINS  
 CITY OF LA POINTE  
 PO Box 270  
 LA POINTE WI 54850  
 United States

Expires	Phone	Project	Sales Rep	Expires	Shipping Method
3/3/2025			Randy Anderson	3/3/2025	XPO Logistics

QTY	Item	Description	Customer Price	Line Total
	<b>Kubota SSV65</b>	Kubota SSV65 :Rated Operating Capacity 1950Lbs. 64HP - 66.5" Width - 18gpm - 3271psi		
	<b>Line</b>			
1	702-1-0001-72-C	Pick Up Broom - 72" Width w/ Curb Sweeper Poly Bristles	\$7,590.00	\$7,590.00
1	FFC	1/2" Flat Faced Couplers	\$95.00	\$95.00
1	Shipping		\$0.00	\$525.00
	FEB05	FEBRUARY SPECIAL - FREE SHIPPING + 3-YEAR WARRANTY		(\$525.00)

**Subtotal** \$7,685.00

**Shipping Cost** \$0.00

**Tax Total (5.5%)** \$0.00

**Total** \$7,685.00

**Sales Tax:**

State sales tax to be paid unless a valid exemption form is received prior to shipping. AL & TX Sales Tax calculated at flat 8% rate per state guidelines. ID calculated at 6% per state guidelines.

**Freight Policy:**

Please thoroughly inspect all equipment upon arrival. Should damage be found, please notate on the delivery receipt and sign after taking pictures of the attachment while the driver is present. If the damage is not notated the freight carrier will not consider any remedy for issues that may have occurred in transit.

**Return Policy:**

Order cancellations will be assessed a 5% fee. Returned items will be assessed a 20% restocking fee plus all applicable freight charges. Only new, unused equipment is eligible for returns. Used equipment may not be returned. All returns on new equipment require pre-approval and written authorization. Custom orders are non-refundable.



EST89478